



CITY OF MADISON HEIGHTS
PLANNING COMMISSION MEETING MINUTES (DRAFT)

February 20, 2024
Council Chambers – City Hall
300 W. 13 Mile, Madison Heights, MI 48071

1. CALL TO ORDER

Chair Champagne called the meeting of the Madison Heights Planning Commission to order at 5:32 p.m.

2. ROLL CALL

Present: Chair Josh Champagne
Mayor Roslyn Grafstein
City Manager Melissa Marsh
Commissioner Eric Graettinger
Commissioner Melissa Kalnasy
Commissioner Cliff Oglesby

Absent: Commissioner Grant Sylvester, Mayor Pro Tem Mark Bliss

Also Present: City Planner Matt Lonnerstater
Assistant City Attorney Tim Burns
Business Services Coordinator Mary Daley

3. EXCUSE ABSENT MEMBERS

Motion by Commissioner Oglesby, seconded by Commissioner Graettinger to excuse Commissioner Sylvester.

Motion carries unanimously.

4. APPROVAL OF THE MINUTES

Motion by Commissioner Graettinger, seconded by Oglesby to approve the minutes of the regular Planning Commission meeting of November 21, 2023.

Motion carries unanimously.

5. PUBLIC COMMENT - For items not listed on the agenda

Chair Champagne opened the floor for public comment at 5:36 pm. Seeing none, public comment was closed at 5:36 pm.

6. NEW BUSINESS

A. Discussion - First Complete Draft of Updated Zoning Ordinance

Planner Lonnerstater presented the first complete draft of the new proposed Zoning Ordinance to the Planning Commission as was presented in the packet. He introduced two planning consultants with McKenna and Associates named Hunter and Adam who worked conjointly with the Planner and the Zoning ordinance rewrite steering committee on the first draft. He reviewed the proposed Zoning map with the Commission and discussion followed.

The Commission would like to schedule a public hearing alongside City Council at their next meeting on March 19th so they can hear public comments. This meeting will occur in the Breckenridge Room.

B. Officer Elections

Motion by Grafstein, seconded by Marsh to re-elect the following officers in their current roles:

Chairperson – Josh Champagne
Vice Chairperson – Eric Graettinger
Secretary – Melissa Kalnasy

Motion carries unanimously.

7. MEMBER UPDATES

Mayor Grafstein asked the Commissioners to reach out to people they know about the current Planning Commission vacancy and invite them to attend a meeting or to apply through the Clerk's office.

8. PLANNER UPDATES

Planner Lonnerstater updated the Commission on the status of special use applications and approvals as listed in the packet.

9. ADJOURNMENT

Meeting adjourned by the Chair at 7:16 p.m.