
INTEROFFICE



MEMORANDUM

To: Melissa Marsh, City Manager
From: Greg Lelito, Fire Chief
Re: Capital purchase – Turnout Gear
Date: 8/28/2024

This past May, the Michigan Department of Labor and Economic Opportunity announced a significant grant opportunity for full-time fire departments. The grant, which can provide up to \$3,500 for each eligible firefighter, is designed to assist in purchasing a second set of turnout gear. On July 29th, the department was awarded a \$83,206.00 grant. The grant will support the purchase of 23 sets of turnout gear over the next two fiscal years.

The grant has a no-match requirement and will cover 100% of the purchase cost. The first phase will be used to acquire 17 sets of turnout gear.

To ensure a smooth and efficient procurement process, the department has obtained a quote from Axes & Irons through Sourcewell. Sourcewell, a trusted government agency, provides cooperative purchasing and vendor services for public and nonprofit entities, guaranteeing the lowest purchase cost and a streamlined process.

Staff and I recommend that the City Council waive the formal procurement process and accept the lowest quote received from Axes & Irons through Sourcewell for the purchase of 17 sets of turnout gear for \$54,736.43. In addition, a budget amendment of \$54,736.43 will be needed to account 101-336-774-0000.

I'd be happy to respond if you have any questions or comments regarding this issue.