
INTEROFFICE



MEMORANDUM

To: Melissa Marsh, City Manager
From: Greg Lelito, Fire Chief
Re: Capital purchase – Armor Express Body Armor
Date: 8/2/2024

Funds are allocated in the 2024 - 2025 fiscal year budget to purchase the active shooter response personal protective equipment (PPE). This new PPE is not just a replacement for the department's body armor vest at the end of its service life but a crucial addition that will enhance its active shooter response safety and capabilities by including a ballistic helmet.

The bid package was placed on the Michigan Inter-governmental Trade Network (MITN) on June 4, 2024. On July 8th, bids were opened, with three vendors responding. Two of the vendors met all the requirements outlined in the request for proposal, and one submitted a bid with alternative equipment that didn't meet the criteria outlined in the bid package.

After a thorough review, staff and I recommend that the City Council award the bid to the lowest qualified vendor, On Duty Gear, LLC, for \$19,020.00.

If you have any questions or comments, I would be happy to respond to them.