

MEMORANDUM

DATE: June 17, 2025

TO: Melissa R. Marsh, City Manager

FROM: Sean P. Ballantine, Director of Public Services

SUBJECT: Grant and Professional Services Agreement – Tree Inventory

Earlier this year, the City Manager, with assistance from staff, submitted a grant for a federally funded Tree Planting and Inventory Program through the Michigan Department of Natural Resources (DNR). This grant allows for a full public tree inventory, public education on tree care and maintenance, and the planting of 150 street trees which will nearly eliminate the current waitlist for the City's right-of-way (ROW) tree planting program.

As part of the grant application process, the City solicited several firms to provide proposals for the tree inventory service. Davey Resource Group provided the most comprehensive and cost-effective proposal, and has extensive experience performing this scope of work for this particular grant.

On Monday, June 9, the City was informed that our grant proposal was selected for full funding in the amount of \$119,350, and that we were awarded the grant. In anticipation of this project, Staff reached out to Davey Resource Group and confirmed that the pricing originally proposed as part of the grant application was still applicable.

Staff therefore recommends that Council consider two motions:

To authorize the City Manager to sign the Grant Agreement for the MDNR Urban and Community Forestry Inflation Reduction Act Grant in the amount of \$119,350

To authorize the City Manager to enter into a Professional Services Agreement with Davey Resource Group as has been deemed to be in the best interest of the city for an amount not to exceed \$52,000.

City of Madison Heights
Department of Public Services
801 Ajax Drive
Madison Heights, Michigan 48071

p: (248) 589-2294 | f: (248) 589-2679 | e: DPS@Madison-Heights.org