



MEMORANDUM

Date: October 30th, 2026

Meeting Date: November 5th, 2026

To: City of Madison Heights Zoning Board of Appeals

From: Matt Lonnerstater, AICP – City Planner

Subject: Recommendation of ZBA Representative to Planning Commission

Introduction

The Madison Heights Code of Ordinances, Section 2-109, states that one appointed member of the Planning Commission may be a member of the Zoning Board of Appeals. As you know, former ZBA member Cliff Oglesby had been fulfilling this role but recently resigned from both boards. Therefore, there is one open seat on the Planning Commission reserved for a ZBA member.

Staff looks to the ZBA to recommend one of its members to serve on the Planning Commission. The recommended member will be forwarded onto City Council for formal appointment. Similar to chair appointments, a recommendation should involve a nomination, acceptance of nomination, and formal vote.