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**AMENDED AND RESTATED RESOLUTION FOR THE CREATION OF A  
CHARTER REVISION STUDY GROUP**

**WHEREAS**, although the Madison Heights City Charter (the “Charter”) has served the City of Madison Heights (the “City”) well for many years, the Mayor and City Council (collectively the “Council”) are cognizant of the importance to review, from time-to-time, and amend those Charter provisions that may be outdated, obsolete or unreflective of current conditions;

**WHEREAS**, Charter amendments must be carefully considered and accurately drafted with expert and professional input;

**WHEREAS**, Charter amendments must be approved by the Council, the Attorney General for the State of Michigan, and the Governor of the State of Michigan, prior to being placed on the ballot, and submitted to the voters for approval or disapproval;

**WHEREAS**, Council, pursuant to its 2018/2019 adopted goal HH, completed a Boards and Commissions Review and established a Charter Revision Committee, even though there were no pending Charter issues or amendments to consider at the time;

**WHEREAS**, some technical Charter amendment issues have arisen recently regarding the offices of Mayor, Mayor Pro Tem and Council, necessitating this Amended and Restated Resolution.

**NOW THEREFORE BE IT RESOLVED:**

That the City Council of the City of Madison Heights does hereby amend and restate, in its entirety, the Charter Revision Committee as follows:

1. **Name:** The name of the Charter Revision Committee shall be changed to the Charter Revision Study Group.
2. **Scope:** The Charter Revision Study Group (the “Study Group”) shall carefully consider, accurately draft, and propose options for Charter amendments referred to it by Council. The Study Group shall also submit its recommendations to Council for consideration and appropriate action.
3. **Membership:** The Study Group shall consist of seven (7) members: The City Manager, the City Attorney, and five (5) residents, each of whom shall have one (1) vote.
4. **Resident Members:** The five (5) resident members shall be appointed on an ad hoc basis (meaning when necessary or as needed to consider a specific referral or referrals from Council). The resident members shall serve until a designated completion date set by Council (as described below). **Since the Council’s goal is to create an apolitical and technocratic Study Group devoid of political partisanship, the following individuals are ineligible to serve: (i) Mayoral or Council candidates in the previous two (2) election cycles and (ii) the current Mayor and Council members. All resident members interested in serving shall fill out the attached application.**

5. **Chairperson and Vice Chairperson:** The five (5) resident members shall appoint a Chairperson and Vice Chairperson from among its members to serve for the duration of the Study Group's term. The City Manager and City Attorney may not serve as Chairperson or Vice Chairperson.
6. **Experts or Professionals:** The Study Group may consult with outside experts or professionals when necessary or needed.
7. **Completion Date:** Upon appointment of the members, Council shall designate a completion date for the Study Group's work and the members shall serve until the completion date specified by Council, provided that said completion date shall not be less than ninety (90) days from the date of appointment.
8. **Meetings.** Upon appointment of members, the Study Group shall meet as required and agreed upon by its members. A quorum shall constitute four (4) members present at the meeting. Any action of the Study Group shall require a concurrence of the majority of the quorum present at the meeting. The Study Group's meetings shall not be subject to the Michigan Open Meetings Act (1976 Public Act 267, being specifically MCL 15.261 15.275, as amended) because its sole purpose is to study and examine an issue or issues referred to it by Council and is only capable of making recommendations to Council concerning the exercise of governmental authority, in conformity with OAG 1997-1998, No. 6935, p. 18 (April 2, 1997) and OAG No. 5183, p. 40.