



Memorandum

Meeting Details: May 24, 2023

Prepared For: Mayor & Board of Commissioners

From: Megan Wepfer, Public Works Director

Subject: Professional Services Contract RFQ #20-03 First Amendment

Background

The City of Madeira Beach released a Request for Qualification on February 12, 2020, for Engineering, Mapping & Architectural Services and received 37 statements of qualifications for all 7 disciplines advertised.

The 7 disciplines advertised were:

1. Stormwater/Transportation
2. Survey/Subsurface Utilities Engineering (SUE)
3. Architecture/Landscape Architecture
4. Mapping/GIS/Asset Management
5. Environmental Engineering
6. Structural Engineering
7. Geotechnical Engineering

Currently the Public Works Department has 5 ongoing projects with 3 Firms from RFQ #20-03 and would like to exercise the first amendment to their original contract.

Stormwater/Transportation

- i Applied Sciences
 - i. 3rd Party Review of the Watershed Management Plan
- ii Advanced Engineering & Design
 - i. NPDES Annual Permit
 - ii. Watershed Management Plan
 - iii. Johns Pass Parking Lot Design

Architecture/Landscape Architecture

- iii Halff
 - i. Pock Park Improvements

Fiscal Impact

There is no fiscal impact unless a project is budgeted.

Recommendation(s)

Staff recommends approval of the first amendment extensions for Applied Sciences, Advanced Engineering, and Halff for a 1-year period.

Attachments

- 2020 Contracts
 - Applied Sciences
 - Advanced Engineering
 - Halff
- 1st Amendment Extensions
 - Applied Sciences
 - Advanced Engineering
 - Halff