Memorandum

Meeting Details: September 11, 2024

Prepared For: Mayor & Board of Commissioners

From: Megan Wepfer, Public Works Director

Subject: Rubicon Software Contract Approval

<u>Background</u>

The sanitation department has been working off paper spreadsheets for commercial property pickups which has the number of dumpsters per address, size of dumpsters, and pickup days listed. There are currently 202 commercial properties on this list and that makes it difficult to route out efficiently daily not to mention it changes at least once a week. The Rubicon Software is an app designed for Sanitation and to route the driver effectively and safely and can be changed daily due to congestion or needs and also has GPS and a dash Cam. This Software will also ensure the driver does a pre and post trip inspection of the truck which will help to better the maintenance schedule. The software is not only for the commercial route but also for residential and can accommodate cart deliveries and repairs. Having this software on the truck will minimize the pickup skips/questions because staff will be able to log into the back office and pull up video footage to see what the issue was with the address. Often when the calls come in for residential homes the cart was not put out in time or was the wrong container that does not get picked up on the regular pickup days. Commercial properties are often caused by dumpsters being blocked or items being in the dumpster that the city does not dispose of. When a property is skipped the driver will be able to mark that property with a picture and description as to why it was skipped. Staff will be able to see problem areas and be able to address them more effectively.

This contract will be for a three (3) year term and will be $17,225.25 for the first year due to programing of the system for our routes and imputing all data and then $12,444.00 for the remainder two years. Each year will be paid in the fiscal year and come out of the Sanitation fund.

Fiscal Impact

The fiscal impact for year one is $17,225.25, year two $12,444.00 and year three $12,444.00. These fees include the use of the software, GPS, and Dash Cams.

Recommendation(s)

Staff recommends the Board of Commissioners approve the Contract with Rubicon for a three-year term for the Sanitation Software which includes GPS, Dash Cams, and routing software.

Attachments

- Rubicon Quote
- Rubicon Contract