



# Memorandum

**Meeting Details:** May 13, 2026

**Prepared For:** Mayor & Board of Commissioners

**From:** Megan Wepfer, Public Works Director

**Subject:** Purchase of 2 Easy Dump Dumpsters from Par-Kan

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## Background

Staff is requesting approval to procure two (2) 6-yard Par-Kan Easy Dump refuse dumpsters to support ongoing operations, maintain service levels, and provide reliable backup capability for essential sanitation services.

The City of Madeira Beach has utilized two trucks equipped with Par-Kan container systems for several years as part of its public works operations. These units are essential to the City's daily sanitation efforts and are routinely used for:

- Beach trash can maintenance and collection
- Servicing park trash receptacles throughout the City
- Supporting solid waste needs during City events and high-traffic periods

The current equipment is nearly seven (7) years old and has experienced regular wear and tear due to the coastal environment and heavy operational demand. In addition to their primary use, these units also serve as a critical backup system when the Broyhill machine is out of service or malfunctioning, ensuring continuity of operations and avoiding service disruptions.

The requested equipment is manufactured exclusively by Par-Kan Company. A sole source letter provided by the manufacturer confirms that Par-Kan is the exclusive manufacturer and supplier of the Easy Dump model RD3106 .

In accordance with City procurement requirements, the sole source purchase was publicly posted on DemandStar from March 30, 2026 through April 7, 2026, and no responses or objections were received during this period.

The equipment will be installed by the City Mechanics but will need additional minimal materials during the installation. The plan is to utilize as much from the current equipment and only replace what is completely rusted or malfunctioning.

**Fiscal Impact**

The Capital Improvement Budget for Sanitation for FY26 includes a \$60,000 budget for the replacement of these dumpsters on truck #3 and #68.

**Recommendation(s)**

Staff recommend the Board of Commissioners

**Attachments**

- Par-Kan Proposal
- Sole Source Letter
- Demand Star Intent to Sole Source
- Aclarian Approval for initial purchase