



Memorandum

Meeting Details: May 13, 2026 – BOC Regular Meeting
Prepared For: Honorable Mayor Brooks and the Board of Commissioners
Staff Contact: Community Development Department
Subject: Parking Study Contract ADEAS Q

Background & Discussion:

Following the April 29, 2026, BOC Workshop meeting, ADEAS Q was selected to provide a parking study as outlined in their scope of services. ADEAS Q is a consultant on the City's selected list of providers from RFI No. 25-09 Engineering Consultant and Design Services. For reference, the executed Design Services Agreement from the RFI response has been attached.

Fiscal Impact:

The cost will be based on the actual services provided. Rates will be in accordance with "Exhibit B" from the ADEAS Q proposal. Once approved by the BOC, a PO# will be assigned in Aclarian for tracking.

Recommendation(s):

City staff recommends accepting the parking study proposal by ADEAS Q.

Attachments/Corresponding Documents:

- ADEAS Q – Executed Design Services Contract from RFI # 25-09
- ADEAS Q Revised Proposal