



MEMORANDUM

TO: Board of Commissioners
FROM: Robin I. Gomez, City Manager
DATE: March 12, 2025
RE: CAP GOVERNMENT – Agreement for Building Department Services

Background

The City spoke with three (3) firms to solicit Building Department professional services including building official, remote plan review, inspections, floodplain work, and other similar services. Staff recommended using an existing contract (piggybacking) with the City of Dania Beach, FL, to utilize CAP Government.

Discussion

To continue with our existing storms recovery specifically building and community development services upon the exit of our City's building official, staff is utilizing an existing government contract, CAP Government, to serve as our building official as well as to provide needed additional services (i.e., inspections).

We are 'piggybacking' on existing agreement utilized by the City of Dania Beach, FL, with the listed firm (copy enclosed).

CAP Government staff began last Monday, Feb 17, providing various services including building official and building inspections.

We anticipate using the listed firm until a permanent building official is hired within the next 1-2 months.