



# Request for Proposal #23-01

## Annual Fireworks Displays

Proposals due by February 17th, 2023

At 10:00am: City Hall

300 Municipal Drive

Madeira Beach, FL 33708

**CONTACT:**

Jay Hatch, Recreation Director

Phone: (727)392-0665

Email: [jhatch@madeirabeachfl.gov](mailto:jhatch@madeirabeachfl.gov)

## REQUEST FOR PROPOSAL

Notice is hereby given that the City of Madeira Beach will be accepting proposals for Annual Fireworks Displays for the following dates:

**March 17<sup>th</sup>, 2023**  
**May 6<sup>th</sup>, 2023**  
**July 3<sup>rd</sup>, 2023**  
**November 11<sup>th</sup>, 2023**

Proposals clearly labeled Request for Proposal for Annual Fireworks Displays will be received until 10:00 AM on February 17<sup>th</sup>.

The City of Madeira Beach reserves the right to reject or accept any proposal or to waive any irregularities in any proposal deemed to be in the best interest of the City of Madeira Beach.

## INTRODUCTION

The City of Madeira Beach is requesting proposals from qualified and professional fireworks production companies for the purposes of providing fireworks displays on numerous dates throughout the year.

Selected contract shall be effective immediately upon approval for the 2023 display dates with the option for two (2), one (1) year renewals.

Vendors are required to submit written proposals that present the vendor's qualifications and understanding of the work to be performed. The vendor's proposal should be prepared simply and economically and should provide all the information it considers pertinent to its qualifications for the specifications listed herein.

The proposal must be submitted via mail or email no later than 10:00am on February 17<sup>th</sup>, 2023, contact below:

City of Madeira Beach  
Attn: Jay Hatch  
Re: Request for Proposal for Annual Fireworks Displays  
300 Municipal Drive  
Madeira Beach, FL 33708

or [jhatch@madeirabeachfl.gov](mailto:jhatch@madeirabeachfl.gov)

**NOTIFICATION:** The City utilizes the following methods for notification and distribution of solicitation opportunities:

- City of Madeira Beach website [www.madeirabeachfl.gov](http://www.madeirabeachfl.gov)
- Demand Star

**PART A**

**ADDENDA:** Any interpretations, corrections, or changes to this REQUEST FOR PROPOSAL will be made by addenda. Sole issuing authority shall be vested in the Recreation Department. Addenda will be posted and available through the City notification methods shown above.

**SUBMISSION:** Proposals must be received on or before the Due Date and Time (local time) at the City Hall Lobby reception desk located at 300 Municipal Dr., Madeira Beach, Florida, 33708 or via email to [jhatch@madeirabeachfl.gov](mailto:jhatch@madeirabeachfl.gov). Proposals must be clearly marked “RFP #23-01 - Re: Request for Proposal for Annual Fireworks Displays”.

**LATE PROPOSALS:** Proposals received at the City of Madeira Beach City Hall after the Due Date and Time shall be considered non-responsive. It is the sole responsibility of Proposer to ensure its Proposal is received by the City by the Due Date and Time. The City is not responsible for the lateness due to weather conditions, delivery service, or any other reasons.

**PROPOSAL OPENINGS:** All Proposals submitted before the Due Date and Time shall be publicly opened by the Recreation Director at the City Hall Building, located at 300 Municipal Dr. Madeira beach, FL.

**SCHEDULE:** A summary schedule of the major activities associated with this solicitation is presented below. The City, at its sole discretion, may modify this schedule as the City deems appropriate.

<b>ACTIVITY</b>	<b>DATE</b>
Advertisement for Proposal & RFP Issued	February 1, 2023
RFP Submittal Date	February 17, 2023 by 10:00am
Commission Approval	TBD*
Notify Bidder	TBD*

\*Tentative and subject to change

**MEETING LOCATIONS:**

- **City Hall** - located at 300 Municipal Dr. Madeira Beach, FL 33708
- **POINT OF CONTACT:** For information concerning procedures for responding to this Request for Proposal, contact the Recreation Director via email at [jhatch@madeirabeachfl.gov](mailto:jhatch@madeirabeachfl.gov) . Such contact shall be for clarification purposes only.

**QUESTIONS:** Each Proposer must examine this proposal, which incorporates all its addenda, instructions, special conditions, and attachments to determine if the requirements are clearly stated. All questions concerning this proposal, such as discrepancies, omissions and exceptions to any term or condition of the REQUEST FOR PROPOSAL documents, including the Sample Agreement, should be submitted in writing. Questions of a material nature must be received prior to the Deadline for Delivery of Questions specified in the schedule.

**PART B:**

**SCOPE OF SERVICES:**

The City of Madeira Beach is requesting proposals from qualified and professional fireworks production companies for the purposes of providing a Fireworks display for the following dates:

**March 17<sup>th</sup>, 2023**  
**May 6<sup>th</sup>, 2023**  
**July 3<sup>rd</sup>, 2023**  
**November 11<sup>th</sup>, 2023**

The display shall be fired electronically and the supply, delivery, set-up, firing, breakdown and disposal shall not exceed the budget of \$40,000.

Selected proposal shall be effective immediately upon approval and signature of contract for the 2023 display date with the option for two (2), one (1) year renewals.

Proposers are requested to provide proposals offering the City maximum variety in color, shell size, length and over all effect to **maximize value within the budget**. Length and variety of fireworks display will be considered on the Proposed Cost Schedule.

**Indemnification:** Due to the inherent dangers in major fireworks displays, the winning Proposer must, and by accepting the work agrees to, indemnify and hold harmless the City, its officers, and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the Proposer and persons employed or utilized by the Proposer in the performance of the contract.

Such Proposer indemnification shall not be limited to the amount of comprehensive general liability insurance which it otherwise carries for the event. Nothing contained herein is intended nor shall it be construed to waive the City's rights and immunities under the common law or Florida Statutes § 768.28, as amended. This obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party described in this section.

Proposer shall pay all claims, losses, liens, settlements or judgments of any nature whatsoever, excluding only those in which the damages arose out of the sole negligence of the City or a third party, in connection with the foregoing indemnifications, including, but not limited to, reasonable attorney's fees and costs to defend all claims or suits in the name of the City when applicable.

**A. GENERAL INFORMATION**

Date/Time	Budget	Length	Fallout Radius	Location
3/17/23 – 9:45PM	\$5,000 - \$6,000	8-10 min	200ft	200 Rex Place
5/6/23 – 9:00PM	\$6,000 - \$8,000	8-10 min	200ft	200 Rex Place
7/3/23 – 9:00PM	\$20,000 - \$25,000	18-20 min	200ft or 420ft	200 Rex Pl or 591 Tom Stuart Causeway
11/11 – 7:30PM	\$6,000 - \$8,000	8-10 min	200ft	200 Rex Place

\*Note: 7/3/23 display may be proposed from EITHER location, 200 Rex Provides a 200ft fallout and the 591 Tom Stuart Causeway provides for a 420ft fallout.\*

**B. SHELLS**

- a. Proposer must offer a variety of shell types. Shells must have different functions, patterns of break, colors, and sizes. Proposer must provide a list of types of shells offered with the proposal.
- b. Proposer shall deliver all required equipment, mortar tubes, racks, shells ,etc. to the launch size. The display must be electronically fired.
- c. The City of Madeira Beach Fire Chief and/or Fire Marshal reserves the right to inspect and count the shells and compare the actual inventory at the site to the material list submitted as part of the final accepted bid proposal.
- d. Proposer shall be responsible for sufficient electrical cables to ensure fireworks will be set up in the safest manner possible. A shooter’s box shall be utilized and proposer shall provide licensed pyrotechnician and assistants with the required protective gear as per NFPA 1123.

**C. INCLEMENT WEATHER**

- a. Display will be fired in all weather conditions. The exception may be torrential rain, severe lightning, and sustained winds of 15MPH or greater. If a barge is being utilized and significant weather or rough water hazards exist, the City and Proposer may mutually agree to delay or cancel the display.
- b. If the display is cancelled due to inclement weather, the City will either:
  - i. Reschedule the display for the following evening.
  - ii. Not reschedule the display.

**D. CANCELLATION/POSTPONEMENT POLICY**

- a. Proposer shall identify all payment requirements the proposer expects the City to pay in the event the Proposer has delivered and set up the display and: (1) The display is cancelled and is not rescheduled (fireworks are not utilized); or (2) the display is postponed until the following evening.

**E. CLEAN UP**

- a. The proposer shall be responsible for all set up, tear down, and clean up. The firing location and the staging areas must be restored to their original condition following the display. The proposer must sweep the launch site and locate, identify, and remove any unexploded shells.

**F. SAFETY STANDARDS**

- a. All fireworks shall be performed according to the National Fire Protection Association Code for the Outdoor Display of Fireworks, NFPA Standard 1123.
  - i. Proposer must perform all work in strict accordance with all applicable Federal, State, and Local laws and regulations.
  - ii. With prior arrangements, the City will provide overnight security, if needed, for fireworks the night before the display and the additional night if the display is postponed for the following evening.

**G. LICENSES AND INSURANCE**

- a. Valid Federal Explosives License issued by the BATFE – Mandatory
- b. Proposer is responsible for all permits and licenses as required by Federal, State, and Local Authorities
- c. Proposer must provide copies of all permits and licenses to the City of Madeira Beach Fire Chief, Fire Marshal, or designee at least two weeks prior to ANY display.
- d. Liability Insurance in the amount of \$1,000,000 for single occurrence, \$2,000,000 aggregate. City of Madeira Beach and the Pinellas County School Board shall be listed as additional insured under the certificate of insurance.

**H. AGENCY NOTIFICATIONS**

- a. Proposer will notify all agencies of fireworks display as necessary, i.e. Coast Guard, FAA, etc.
- b. The City of Madeira Beach will coordinate with Pinellas County Sheriff’s Office and the Madeira Beach Fire Department to ensure proper safety clearance of fall out zone.

**PART C:**

**PROPOSAL RESPONSE REQUIREMENTS**

- 1. Prepare a brief introduction including a general demonstration of understanding of the scop and complexity of the required work as well as:

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone #: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Name of Authorized Representative: \_\_\_\_\_

- 2. Please attach a proposed quote for each of the following dates:  
**March 17<sup>th</sup>, 2023, May 6<sup>th</sup>, 2023, July 3<sup>rd</sup>, 2023, November 11<sup>th</sup>, 2023**  
Quote should be provided in the format typically utilized by the proposing company.
- 3. Total Cost: \_\_\_\_\_
- 4. Include a link to any videos or demonstrations of previous work \_\_\_\_\_

5. References

(A) Name of Entity: \_\_\_\_\_  
Nature of Services Provided: \_\_\_\_\_  
\_\_\_\_\_

6. Contact Name: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_

(B) Name of Entity: \_\_\_\_\_  
Nature of Services Provided: \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_

(C) Name of Entity: \_\_\_\_\_  
Nature of Services Provided: \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_

Requests for Additional Information

Questions or requests for additional information should be directed to Recreation Director Jay Hatch at [jhatch@madeirabeachfl.gov](mailto:jhatch@madeirabeachfl.gov).

Signature of Proposer's Agent

Title

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Printed Name

Date

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