



Memorandum

Meeting Details: March 12, 2025

Prepared For: Mayor & Board of Commissioners

From: Megan Wepfer, Public Works Director

Subject: Ord. 2025-08 2nd reading Fees and Collection Manual

Background

Due to Hurricane Helene many residents have been displaced from their homes and have requested a reduction of sanitation fees. Staff is bringing forth the first reading of Ordinance 2025-08 for the current monthly fee per unit of \$38.74 to be reduced to a Declared Disaster Fee of \$10.00 per month per unit. For a resident, occupant or owner of a premises in the city to qualify for the declared disaster sanitation fee the following requirements must be met:

1. The premises must have a structure on it that is rendered unoccupied and uninhabitable due damage sustained from Hurricanes Helene or Milton
2. There must be an active city permit for demolition or remodel/repair of the structure
3. The resident, occupant or owner must complete an on-line application and receive approval of that application by the City in writing;
4. The resident, occupant or owner must not be residing on the premises. This requirement, for example, prohibits the resident, occupant or owner from residing in the structure, tent, camper, recreational vehicle or other living quarters whether temporary or permanent;
5. The resident, occupant or owner may not place any trash, trash container, debris, equipment, or other materials at curbside for city sanitation collection or removal.

Upon approval of the declared disaster sanitation fee application the City will remove city issued trash and recycling containers.

On February 12, 2025 the Board of Commissioners directed staff to complete a fund analysis of the Sanitation department and the finance department has completed and attached.

Fiscal Impact

The fiscal impact is unknown at this time.

Recommendation(s)

Staff Recommends approval of the first reading of Ordinance 2025-08.

Attachments

- Ordinance 2025-08 Fee's & Collection Manual
- Financial Analysis