

RESOLUTION 2021-10

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH ESTABLISHING THE CITY OF MADEIRA BEACH AWARD PROGRAMS FOR EMPLOYEE OF THE YEAR, VOLUNTEER OF THE YEAR AND OUTSTANDING CITIZEN OF THE YEAR; REPEALING RESOLUTION 2018-20; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Madeira Beach has elected to recognize its employees by establishing an Employee of the Year award; and

WHEREAS, the City of Madeira Beach has elected to recognize its Volunteer of the Year by establishing a Volunteer of the Year award; and

WHEREAS, the City of Madeira Beach has elected to recognize an Outstanding Citizen of the Year by establishing an Outstanding Citizen of the Year award.

NOW THEREFORE, let it be resolved by the Board of City Commissioners of the City of Madeira Beach that:

SECTION 1. That an Employee of the Year award program is hereby established to recognize a city employee. The selection process to be used will be as follows:

1. On or before October 1st, Department Directors will nominate one employee within each of their respective departments to be considered as the nominee for the award of Employee of the Year. If no nominees are available, or if a Director has not proffered any of them, that Director may select or proffer a nominee from another department.
2. During the 1st Directors' Meeting of the fiscal year, the Department Directors will convene to discuss the prospective nominees. The Executive Assistant of the City Manager (or a designee appointed by the City Manager if the Executive Assistant is not available) will create a ballot, highlighting the nominees' accomplishments and/or accolades. Once the ballot is distributed, each Department Director who proffered a nominee will be afforded the opportunity to present to his or her peers the nominee's accomplishments, etc., before the secret ballots are cast.
3. All nominees must be in good standing with no prior disciplinary actions during the preceding fiscal year.
4. All nominees must display the organization's core values and mission in their daily activities as employees.
5. Once the Department Directors have presented their nominees, ballots will be cast through a process of elimination (which may consist of multiple rounds). An employee will be selected and recognized at both a Regular Meeting of the Board of Commissioners and at an appreciation dinner that follows.

SECTION 2. That a Volunteer of the Year award program is hereby established to recognize a city volunteer. The selection process to be used will be as follows:

1. On or before October 1st, the Executive Assistant to the City Manager (or a designee appointed by the City Manager if the Executive Assistant is not available) and the Volunteer Coordinator will review three nominees as proffered by the Volunteer

- Coordinator for consideration. The City Manager will review the submissions with the committee and vote on which volunteer will be recognized as the Volunteer of The Year.
2. The Volunteer of the Year will be for those who are registered volunteers with the City of Madeira Beach.
 3. The selection criteria will consist of the following: dependability/reliability, trustworthiness, quality of customer service, adherence to the City's mission, vision and core values, ongoing involvement, impact (demonstrating real impact, outputs and outcomes).
 4. Once the committee votes on the nominees and an individual is selected, they will be recognized at both a Regular Meeting of the Board of Commissioners and at the appreciation dinner.

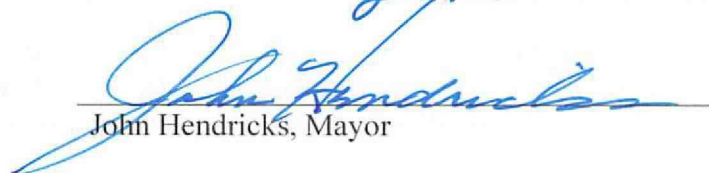
SECTION 3. That an Outstanding Citizen of the Year award program is hereby established to recognize a City of Madeira Beach citizen. The selection process to be used will be as follows:

1. On or before October 1st, anyone can nominate an individual for the Outstanding Citizen of the Year Award. The award recognizes persons who have made a noteworthy contribution during the previous year and/or have given outstanding service to the local community over a number of years. Such individual will be eligible for the Outstanding Citizen of the Year Award.
2. The selection criteria will consist of the following: outstanding achievements or contributions to our City, which will be the basis of the awards, and striving to make a positive impact within the City of Madeira Beach. The nominee must have made a substantial voluntary contribution within the City of Madeira Beach, enhancing the lives of those who live, work and play within the City of Madeira Beach, addressing/fulfilling the needs and concerns of the City of Madeira Beach and, above all, serving as a positive role model throughout the City of Madeira Beach.
3. The City will make a nomination form available on the City's website from July 1st through September 1st. During that period, submissions will be collected by members of the public with respect to the nominees for the Outstanding Citizen of the Year Award. Once the submission period is over, the members of the Board of Commissioners will review all submissions and selected three names each to be considered for this prestigious award. Once the three names have been properly given out, the Board, at a public meeting, will complete a ballot and through a process of elimination, will select the Outstanding Citizen of the Year.
4. Only complete applications will be provided to the Board of Commissioners.
5. Once the Outstanding Citizen of the Year is selected, he/she will be recognized at a Regular Meeting of the Board of Commissioners.

SECTION 4. Resolution 2018-20 is hereby repealed.

SECTION 5. This resolution shall take effect immediately upon its passage and adoption.

INTRODUCED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH on this 9th day of June, 2021.


John Hendricks, Mayor

ATTEST:

Clara VanBlargan
Clara VanBlargan, MMC, MSM, City Clerk

