



Rick Faircloth
SVP, State & Local Government Services
949-705-8542
rick.faircloth@grantworks.net

August 19, 2025

Robin I. Gomez
City Manager
City of Madeira Beach
300 Municipal Drive
Madeira Beach, FL 33708

Subject: Task Order #1: Florida Department of Environmental Protection, Resilient Florida Program Professional Services

Dear Mr. Gomez:

GrantWorks, Inc. ("GrantWorks") is pleased to provide Task Order #1 to the City of Madeira Beach ("City") for professional services in support of the City's application to the Florida Department of Environmental Protection (FDEP) Resilient Florida Grant Program. The City has elected to procure these services pursuant to its cooperative purchasing or piggyback procurement authority granted in Exhibit C, Section 4.5 and Attachment 1, of *Agreement #24-0957-RFP: Comprehensive Disaster Recovery and Emergency Management Consulting Services* between Pinellas County and GrantWorks ("Pinellas County Agreement").

Services under this Task Order will be delivered in accordance with Pinellas County Agreement's terms, conditions, and payment provisions, and will be billed at the hourly rates set forth therein.

Task Order #1 authorizes GrantWorks to provide research and application development services in support of the City's pursuit of Resilient Florida grant funding, with applications due September 1, 2025. GrantWorks will review program requirements, coordinate with City staff to gather project, financial, and technical information, and organize all necessary supporting documentation. GrantWorks will also prepare the required narratives, forms, and attachments to produce a complete and compliant application package on behalf of the City.

If the terms are acceptable, please sign and return the enclosed document at your earliest convenience. Should you have any questions or need additional information, please don't hesitate to contact me directly.

Sincerely,
GRANTWORKS, INC.



Rick Faircloth
Senior Vice President

Attachment A. Task Order #1



**ATTACHMENT A
TASK ORDER #1**

This Task Order #1 ("Task Order") effective this 19th day of August 2025, ("Effective Date") is entered into by and between the City of Madeira Beach ("CLIENT"), located at 300 Municipal Drive, Madeira Beach, FL 33708, and GrantWorks, Inc. ("CONSULTANT"), located at 2201 Northland Drive, Austin, Texas 78756. All references to the parties hereto include the parties, their officers, employees, agents, successors, and assigns.

This Task Order is issued pursuant to and subject to the terms and conditions of *Agreement #24-0957-RFP: Comprehensive Disaster Recovery and Emergency Management Consulting Services* between Pinellas County and GrantWorks ("Pinellas County Agreement"), which the CLIENT has elected to utilize through its cooperative purchasing or piggyback procurement authority granted in Exhibit C, Section 4.5, and Attachment 1 of the Pinellas County Agreement.

Pursuant to this Task Order, the CONSULTANT is authorized to provide research and application development services to the CLIENT in connection with the Florida Department of Environmental Protection (FDEP) Resilient Florida Grant Program. The following sections establish the mutual understanding of the parties with respect to the services authorized under this Task Order.

1. **PURPOSE:** The purpose of this Task Order is to authorize the CONSULTANT to provide professional consulting services to assist the CLIENT in preparing and submitting a complete and compliant application for the FDEP Resilient Florida Grant Program.
2. **AUTHORITY AND GOVERNING TERMS:** This Task Order is issued pursuant to, and in accordance with, the Pinellas County Agreement. All services performed under this Task Order shall be governed by the terms, conditions, and payment provisions of the Pinellas County Agreement. In the event of a conflict between this Task Order and the Pinellas County Agreement, the Pinellas County Agreement shall control, unless the conflicting provision is specifically referenced herein and expressly stated not to apply.
3. **SCOPE OF SERVICES:** The CONSULTANT understands the CLIENT is seeking professional assistance with the preparation and submission of a complete and compliant application to the FDEP under the Resilient Florida Grant Program. The CONSULTANT will coordinate closely with the CLIENT to gather required project, financial, and technical information, and will prepare all narratives, forms, and attachments required for application submission. The CONSULTANT will also provide advisory and technical support to assist the CLIENT in meeting program requirements and in responding to any requests for clarification or additional information from FDEP during the review process.
4. **COMPENSATION:** Services will be billed at the rates set forth in Exhibit F of the Pinellas County Agreement. The CONSULTANT shall submit invoices to the CLIENT in accordance with the billing and documentation requirements of the Pinellas County Agreement.

5. **TERM:** The services authorized under this Task Order shall commence on the Effective Date and continue through completion of the CLIENT's application to the FDEP Resilient Florida Grant Program, which is due no later than September 1, 2025.

CLIENT and CONSULTANT agree to the foregoing and have caused this Agreement to be executed by their duly authorized representatives as of the date set forth below.

City of Madeira Beach

By (Sign): 

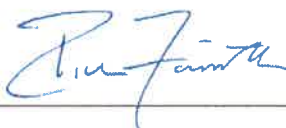
Print Name: Robin I. Gomez

Title: City Manager

Email: rgomez@madeirabeachfl.gov

Date: 8-21-25

GrantWorks, Inc.

By (Sign): 

Print Name: Rick Faircloth

Title: SVP, State & Local Government Services

Email: rick.faircloth@grantworks.net

Date: 8/19/2025