



MEMORANDUM

TO: City Commission
DATE: August 27, 2025
RE: Code Enforcement Processes

Background

Our PCSO Community Policing Deputies respond/review/take action on code enforcement activities such as abandoned/unmaintained pools, high grass/weeds, abandoned vehicles, and other non-building code ordinance violations. The PCSO Marine Unit responds/reviews/takes action on any abandoned/derelict vessel (boats).

Discussion

PCSO community policing deputies continue to contact property owners where pools appear to be unmaintained and/or abandoned as well as high grass/weeds, debris, and other non-building related code issues.

- Resident, business, or City staff identify potential code enforcement matter and advise PCSO Deputy.
- Deputy contacts property owner by phone as soon as possible, within 24 hours, to advise on issue and obtain corrective action based on severity, as soon as possible
- If no immediate contact, property posted with a warning placard requesting compliance within 7 days; continue to obtain property owner contact
- Return on day 11, write a citation if continued non-compliance

Recent Code activity includes:

110 ORDINANCES ON VIEWS WITHIN SHERIFFS SYSTEM
35 CODE REPORTS WRITTEN,
26 ORDINANCE WRITTEN AND VERBAL WARNINGS (INCLUDING BEACH RELATED,
GLASS, DOGS, E-BIKES)
5 CITATIONS ISSUED
NUMEROUS RED TAGS ISSUED.