



Memorandum

Meeting Details: April 16, 2025 – Board of Commissioners Workshop
Prepared For: Honorable Mayor Brooks and the Board of Commissioners
Staff Contact: Community Development Department
Subject: Amendment to Kimley-Horn Agreement for the Master Plan

Background

The Consulting and Design agreement with Kimley Horn for the Master Plan was finalized April 10, 2024. The scope of services only included the Master Plan.

Discussion

The city staff would like to amend the agreement to include additional consulting services needed as a result of the implementation of the Master Plan. This could include amendments to the Land Development Regulations and Comprehensive Plan to help the city successfully implement and apply goals and strategies from the Master Plan.

Fiscal Impact

This depends on the extent to additional consulting services.

Recommendation(s)

Keep the current impact fees in place and use the funds. If the Board of Commissioners wants to review and possibly change the impact fees, staff recommend hiring a qualified consultant.

Attachments/Corresponding Documents

- Amendment 1 to Kimley-Horn Agreement for the Master Plan