



MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
VIA: Clint Belk, Acting City Manager
FROM: Clara VanBlargan, City Clerk
DATE: December 29, 2025
RE: **Ordinance 2026-01, Calling the March 10, 2026 Municipal Election – 2nd Reading & Public Hearing**

Background

In accordance with City Charter, Section 3.4. B, the Board of Commissioners is required, by Ordinance, to prescribe the manner of holding the Election and provide for the polling places on Election Day. Ordinance 2026-01 has been prepared for that purpose.

The City of Madeira Beach Municipal Election will be held on Tuesday, March 10, 2026, for the purpose of electing a Commissioner for District Two for a two (2) year term.

The Qualifying Period for the March 10, 2026 Municipal Election was held at NOON – Monday, December 1, 2025, and ended at NOON - Friday, December 12, 2025, excluding weekends. (Madeira Beach Charter Section 3.3(A)) - Commissioner District One and Commissioner District Two

The results of the candidates who qualified during the qualifying period:

For Commissioner District One, David Tagliarini (Incumbent) was the only candidate to qualify for Commissioner District One to have his name placed on the ballot for that race. Although David Tagliarini may be unopposed and his name not on the ballot, he is not considered elected to a new two (2) year term until the Election has been held. Unopposed candidates are deemed to have voted for themselves on election day.

For Commissioner District Two, two candidates qualified to have their names placed on the ballot for that race: Ray Kerr (Incumbent) and Charles “Chuck” Dillon. At the March 10, 2026 Municipal Election, the City of Madeira Beach electorates will vote on who will be the Commissioner for District Two for a two (2) year term.

In accordance with City Charter, Section 3.4. E, any candidate receiving the highest number of votes cast in a general or special election for an office shall be elected to the office. In case two or more candidates receive an equal and highest number of votes for the same office, such persons shall draw lots to determine who shall be elected to the office.

Pinellas County Canvassing Board, Certification of Election Results, Declaring Election Results

In accordance with City Charter, Section 3.4. B, the Pinellas County Canvassing Board shall be designated as the Canvassing Board for all elections under this Charter. The actions of the Canvassing Board shall be reported to the Board of Commissioners at their *next* meeting following the Election. The Board of Commissioners shall meet following the certification for the purpose of declaring the results of said Election.

First Meeting for Newly Elected Commission Members for Induction Into Office

In accordance with City Charter, Section 4.8, the *first meeting* of each newly elected member of the Board of Commissioners for induction into office shall be at a Board of Commissioners meeting to be held on or before the last day of the month in which the Election was held.

District Commissioners – Two (2)Year Term

In accordance with City Charter, Section 2.2. B, the terms of District Commissioners are two (2) years and will begin at the Board of Commissioners' *first meeting* following the Election and shall continue until their successor has been duly elected and installed under this Charter.

Consecutive Elected Terms

In accordance with City Charter, Section 3.5, beginning on March 13, 2019, any seated Mayor and District Commissioners shall serve no more than three (3) consecutive elected terms of office and shall not thereafter seek re-election for a period of two (2) years for either Mayor or District Commissioner. These term restrictions shall not include appointed, non-regular terms of office.

Wednesday, March 18, 2026, BOC Regular Workshop Meeting

The *first meeting* scheduled following the Election is the BOC Regular Workshop Meeting on March 18, 2026, at 4:00 p.m. If the Pinellas County Canvassing Board certifies the election results by this date, the first order of business on the meeting agenda will be to declare the certified election results, conduct the induction into office, and take a new roll call of the new Commission. At that time, the two (2) year term of the newly elected commissioners will begin. This will be their *first meeting* following the Election.

If the Pinellas County Canvassing Board does not certify the election results by March 18, the Board of Commissioners would need to change the workshop meeting date to another date held by March 31, 2026, the month in which the Election was held.

The Board of Commissioners could call a special meeting to be held before the workshop, provided the election results are certified, to declare the certified election results and for the induction into office. If a special meeting is called for that purpose, it must be the *first meeting* following the Election to comply with the city charter.

Appointment of Vice Mayor

In accordance with City Charter, Section 4.4, the Board of Commissioners shall appoint a Vice-Mayor at its *first regular meeting* following the Election. The term of Vice-Mayor shall be for one (1) year. The Vice-Mayor shall act as Mayor during the absence or disability of the Mayor. Should the Vice-Mayor be required to act as Mayor for a period in excess of thirty (30) days, he/she shall

receive the compensation of the Mayor retroactive to the date upon which he/she assumed the Mayoral duties.

The *first regular meeting* of the Board of Commissioners scheduled after the Election is on Wednesday, April 8, 2026, at 6:00 p.m. The Commission would appoint a Vice-Mayor at this meeting.

Polling Locations for the March 10, 2026 Municipal Election

The polling location for City of Madeira Beach voters to vote in the March 10, 2026 Municipal Election is as follows:

- Precincts 301 and 415 - Gulf Beaches Public Library (back area of library), 200 Municipal Dr., Madeira Beach, Florida 33708 - 7:00 a.m. to 7:00 p.m.;

Fiscal Impact

- The contractual services with the Pinellas County Supervisor of Elections to conduct the March 10, 2026, Municipal Election are estimated to cost \$6,922.36. Actual costs will not be known until the election process is completed.
- There is a cost to the City for the Pinellas County Supervisors of Elections to notify the Madeira Beach voters by household of the polling place change. The cost is unknown at this time.
- The advertising cost for the second reading and public hearing for Ordinance 2026-01 in the Tampa Bay Times was \$141.40.
- The total election expenditures, which include the advertising Ordinance 2026-01, calling the March 10, 2026 Municipal Election, for the public hearing, are included in the approved FY 2026 Budget.

Recommendation

The recommendation is to adopt Ordinance 2026-01, Calling the March 10, 2026 Municipal Election, after second reading and public hearing.

Attachments:

- Ordinance 2026-01
- Ordinance 2026-01, Business Impact Estimate
- Ordinance 2026-01 Legal Advertisement Invoice
- Ordinance 2026-01 Legal Advertisement Affidavit of Publication
- Pinellas County Supervisor of Elections Contract Services Invoice Estimate
- Executed Contract with the Pinellas County Supervisor of Elections
- January 21, 2026, Email from the Supervisor of Elections Office regarding mailings for Polling Location change
- Executed Contract with the Gulf Beaches Public Library