



MEMORANDUM

Date: January 5, 2023
To: Hon. Mayor and Board of Commissioners
Through: Robin Gomez, City Manager
From: Andrew Laflin, Director of Finance
Subject: Ordinance 2023-05, Fees and Collection Procedure Manual – 2nd Reading & Public hearing

Background

In December 2021, the Board of Commissioners approved amendments to the Fees and Collection Procedure Manual, including an increase the sanitation fees of up to 23.14% and an adjustment to recycling fees to be commensurate with charges from the City's outsourced recycling provider.

Staff are proposing an increase of \$5 in single-family and multi-family dwelling rates to account for the increase in recycling costs. In addition, staff recommends an additional \$14 charge per month for each additional standard City-issued cart requested. Exhibit A – Proposed Updates to Fees and Collection Procedure Manual illustrates each fee increase by customer and service type.

Fiscal Impact

This fee adjustment will result in additional revenues to the City to support its sanitation operation, inclusive of recycling.

Recommendation

Staff recommends approval of Ordinance 2023-05 on First Reading.

Attachment(s):

- Ordinance 2023-05 Fees and Collection Procedure Manual
- Exhibit A: Updated Fees and Collection Procedure Manual (tracked changes)