



MEMORANDUM

TO: Honorable Mayor and Board of Commissioners

VIA: Robin Gomez, City Manager

FROM: Clara VanBlargan, City Clerk

DATE: January 3, 2023

RE: **Ordinance 2023-04, Prescribing the Manner of Holding the March 14, 2023 Municipal Election and providing for the Polling Locations – 1st Reading & Public Hearing**

Background

The City of Madeira Beach Municipal Election will be held on Tuesday, March 14, 2023, for the purpose of electing a Mayor for a three-year term and two charter amendments for voter approval.

Qualifying Period (*beginning at NOON – Monday, December 5, 2022, and ending at NOON - Friday, December 16, 2022, excluding weekends. (Madeira Beach Charter Section 3.3(A))*)

During the Qualifying Period, two candidates, Doug Andrews and Jim Rostek qualified to have their name placed on the March 14, 2023 Municipal Election Ballot for Mayor. One candidate, Eddie McGeehen, qualified for Commissioner District 3, and one candidate, Anne-Marie Brooks, qualified for Commissioner District 4. Because there was no opposition for District 3 and District 4, both candidates will become the new District Commissioners on Election Day.

The terms of all newly elected members of the Commission, including the Mayor, will begin upon induction into office at a Board of Commissioners' first meeting following the election. The date and time of that meeting have yet to be scheduled. (*Madeira Beach Charter, Section 2.2(B)*)

The first meeting of each newly elected member of the Board of Commissioners for induction into office shall be at a Board of Commissioners meeting to be held on or before the last day of the month in which the election was held. (*Madeira Beach Charter, Section 4.8*)

Two Charter Amendments for Voter Approval

There will be two charter amendment questions on March 14, 2023 Municipal Election Ballot for voter approval that the Board of Commissioners adopted on December 14, 2022. Those questions are:

Ordinance 2022-32

City of Madeira Beach

No. 1 Charter Amendment

Elector and Residence Requirement for Candidates Seeking the Office of Mayor or District Commissioner

This charter amendment would amend Section 2.2 B of the Charter to provide that candidates seeking the office of Mayor or District Commissioner be an elector and resident of the City of Madeira Beach, Florida, one year prior to the date of said application. This amendment would avoid a conflict with Section 3.3 A of the Charter. Should the Charter be amended?

Yes

No

Ordinance 2022-33

City of Madeira Beach

No. 2 Charter Amendment

Appointment of Director of Finance and City Treasurer and Delegation of Duties and Responsibilities

This charter amendment would amend Section 5.5 of the Charter to provide the Board of Commissioners with the option to delegate to a contractor or firm to perform the services of Director of Finance and City Treasurer. Should the Charter be amended?

Yes

No

Polling Locations for the March 14, 2023 Municipal Election

- Precinct 415 - Madeira Beach Municipal Building, City Centre Room, 300 Municipal Drive, Madeira Beach, Florida 33708 will be open March 14, 2023, from 7:00 a.m. to 7:00 p.m.
- Precinct 301 – Calvary Church Seminole (Combined), 6155 113 Street, Seminole Florida 33772 will be open March 14, 2023, from 7:00 a.m. to 7:00 p.m.

The Pinellas County Canvassing Board to serve as the Canvassing Board for the City of Madeira Beach (*Madeira Beach Charter, Section 3.4 (B)*)

Fiscal Impact

The contractual services with the Pinellas County Supervisor of Elections to conduct the March 14, 2023 Municipal Election is estimated to be \$6,435.11. Actual costs will not be known until the conclusion of the election process. The total cost of election expenditures is included in the adopted FY 2023 Budget.

Recommendation

The recommendation is to approve, after first reading and public hearing, Ordinance 2023-04, prescribing the manner of holding the March 14, 2023 Municipal Election and providing for the polling locations. The second reading and public hearing for Ordinance 2023-04 will be advertised for and held on February 8, 2023.

Attachments:

Ordinance 2023-04

Pinellas County Supervisor of Elections Contract Services Invoice Estimate