



MEMORANDUM

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TO: Civil Service Commission
FROM: Megan Powers, Assistant to the City Manager
DATE: December 13, 2023
RE: HR Report- Jan. 3, 2024, Civil Service Commission Meeting

Update:

- Open Positions:
 - Public Works Technician (*Stormwater*)
 - Due to turnover
 - Sanitation Worker (2 positions)
 - One retired after 20 years, one resigned
 - Code Compliance II
 - Due to turnover
- Hired:
 - Planner II
 - To start in Jan. 2024
- Projects:
 - Onboarding Paperwork Streamline with Paycom
 - Ongoing project to make onboarding as paperless as we can
 - Comp and Classification Study
 - RFP to go out once Civil Service Approves