



MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
VIA: Clint Belk, Acting City Manager
FROM: Marci Forbes, Community Development Director
DATE: September 18, 2025
RE: Ordinance 2025-18, Revising Fees and Collection Procedure Manual

Background

Due to the impact of Hurricane Helene and Hurricane Milton, the building department reduced permitting fees for a period of 180 days. At the request of the Board of Commissioners, this will be extended for an additional six months, expiring on March 26, 2026.

Fiscal Impact

The fiscal impact is a reduction of building department fees.

Recommendation

Staff recommends approval.