



Job Title:	Grounds Maintenance Worker I		
Department/Group:	Recreation	Supervisor:	Recreation Director
Location:	Madeira Beach City Hall 300 Municipal Drive Madeira Beach, FL 33708		
Level/Salary Range:	\$15.00 - \$20.66 hr.	Position Type:	Full Time
HR Contact:		Date Posted:	
External Posting URL:	www.madeirabeachfl.gov	Posting Expires:	
Applications Accepted By:			
FAX OR E-MAIL: (727) 399-1131 OR humanresources@madeirabeachfl.gov Subject Line: Grounds Maintenance Worker I Attention: Human Resources – Recruiting		MAIL: City of Madeira Beach 300 Municipal Drive Madeira Beach, FL 33708	
Job Description			
<u>ROLE AND RESPONSIBILITIES</u> Under the direction of Grounds Maintenance Supervisor, this position is responsible for maintaining athletic fields, City grounds and parks and beautification efforts. Description of the roles and responsibilities. Including: <ul style="list-style-type: none"> • Works as a member of staff engaged in the maintenance, repair and improvement of parks, grounds, athletics fields and/or general park areas. • Repairs and maintains athletic fields, park areas and buildings. Performs, as necessary, minor building, custodial, repair, and maintenance work. • Mows, edges, blows, waters, weeds, aerates, and fertilizes designated athletic fields, parks and grounds. • Operates and performs preventative maintenance and general repair of maintenance groundskeeping equipment including but not limited to, mowers, chain saws, tractors, small power equipment and similar equipment. • Measures, lays out and lines athletic fields and courts to prescribed standards. • Prepares fields and courts for play. Inspects for safety and maintenance needs. Completes appropriate inspections and maintenance paperwork. • Helps repair pipes, sprinkler heads, and irrigation repairs as necessary. • Collects trash, debris, and garbage as necessary. • Other similar duties as assigned. 			
<u>KNOWLEDGE, SKILLS, AND ABILITIES</u> <ul style="list-style-type: none"> • General knowledge of the methods, materials, and practices used in parks and grounds, golf course, clay/turf athletic field and courts, and general park area maintenance; • General knowledge of the equipment used to maintain parks and grounds, golf course, clay/turf athletic fields or general park area and its safe operation; • Ability to establish and maintain effective working relationships with associates, patrons, and the general public; • Skilled in the operation of parks and grounds, golf course, clay/turf athletic fields and courts and general 			



park area maintenance equipment;

- General knowledge of the tools, materials, and equipment used in general maintenance work;
- General knowledge of safety precautions applicable to the duties of the class;
- Ability to understand and follow oral and written directions;
- Ability to use common hand tools;
- Ability to operate simple machinery; and
- Ability to perform manual labor for extended periods.
- Ability to compose and send e-mail and basic computer skills to prepare evaluations.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Valid State of Florida driver's license.
- High school graduate or GED.
- Demonstrated ability to perform job duties listed, either through related experience or specialized course work.
- Skill in use of small hand and power tools, including mowers, edger's, weed eaters, weed diggers, shovels, rakes, brooms, blowers, pitchforks, hoses, chain saws and power pruners.
- Ability to work in adverse weather conditions.
- A working knowledge of safety precautions.
- Ability to work a flexible schedule that includes late nights and weekends.
- Ability to work occasional overtime and civil defense recall if required.

NOTE: Reasonable accommodation considerable will be made for otherwise qualified individuals with a disability.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date:	