



MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
VIA: Robin Gomez, City Manager
FROM: Jay Hatch, Recreation Director
DATE: March 5, 2025
RE: **Ordinance 2025-12 Fees and Collection Procedure Manual**

Background

Staff have recently reviewed the rental pricing for the Recreation and City Hall Facilities which are available for rental and special event use throughout the year. During the review, staff concluded that there were adjustments which could or needed to be made to simplify the rental process as well as ensure the rental rates were aligned competitively.

Fiscal Impact

Adjusted pricing should result in more utilization of the facilities for rentals and special events.

Recommendation

Staff recommends approval of Ordinance 2025-12.

Attachments

Exhibit A - Fees and Collections manual with proposed fee changes.
Business Impact Estimate