



MEMORANDUM

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TO: Civil Service Commission
FROM: Megan Powers, Assistant to the City Manager
DATE: June 23, 2026
RE: HR Report- June 30th, Civil Service Commission Meeting

Update:

- Open Positions:
 - Building Official
 - Stormwater Ground Maintenance
 - HR Director- Recruiting Firm- Renee Narlock
 - Community Communications Manager- Offer sent
- Hired:
 - Building Compliance Supervisor
 - Marina Attendant- PT
 - Recreation Leader I- PT
- Projects:
 - Department Standard Operating Procedures- Formalize
 - General Safety Manual
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- Training:
 - Sexual Harassment- sent to employees Jan 2026
 - Cyber Security- Monthly to keep compliant
 - Leadership
 - HR Consortium looking to have training for all Pinellas Cities, we would pay as we go. Looking into a couple companies will discuss at next HR meeting.