



Memorandum

Meeting Details: Board of Commissioners Workshop Meeting April 26, 2023

Prepared For: Hon. Mayor and Board of Commissioners

From: Community Development Department

Subject: Ordinance 2023-09, Increase in Notice Requirement for Development Agreement Applications

Background: Ordinance 2023-09 expands the distance of mailed public notices from 200 feet to 300 feet of the subject property for entering into, amending, or revoking a development agreement. The ordinance also clarifies that the Community Development Department will post and mail the public notice when the Development Agreement goes before the planning commission.

Discussion: Changing the public notice for entering into, amending, or revoking a development agreement mailing distance to properties within 300 feet would be the same as the public notice mailing requirements for other public hearing notices (land use and zoning changes, alcohol beverage applications, and variances).

Fiscal Impact: Minor increase in mailing postage and staff time preparing extra mailing notices.

Recommendation(s): Staff recommends the approval of Ordinance 2023-09

Attachments:

- Ordinance 2023-09
- Forward Pinellas Consistency Letter