



MINUTES

BOARD OF COMMISSIONERS SPECIAL MEETING ADOPTING FY 2026 FINAL MILLAGE RATE & BUDGET ORDINANCES SEPTEMBER 24, 2025 5:45 P.M.

The City of Madeira Beach Board of Commissioners held a budget workshop meeting at 5:45 p.m. on September 24, 2025 in the Patricia Shontz Commission Chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida.

MEMBERS PRESENT: Anne-Marie Brooks, Mayor
Ray Kerr, Vice Mayor/Commissioner District 2
David Tagliarini, Commissioner District 1
Eddie McGeehen, Commissioner District 3
Housh Ghovae, Commissioner District 4

MEMBERS ABSENT: None

CHARTER OFFICERS PRESENT: Clint Belk, Acting City Manager
Clara VanBlargan, City Clerk
Andrew Laflin, Finance Director
Thomas Trask, City Attorney

1. CALL TO ORDER

Mayor Brooks called the meeting to order at 5:45 p.m.

2. ROLL CALL

The City Clerk called the roll. All were present.

3. PUBLIC COMMENT

There were no public comments.

4. PUBLIC HEARINGS

A. Ordinance 2025-15. Adopt the Millage Rate for Fiscal Year Beginning October 1, 2025, and ending September 30, 2026 – 2nd Reading and Public Hearing

Attorney Tom Trask read Ordinance 2025-15 in its entirety:

ORDINANCE 2025-15

AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ESTABLISHING THE MILLAGE RATE FOR FISCAL YEAR 2026, PROVIDING AND ANNOUNCING THE NAME OF THE TAXING AUTHORITY, THE ROLLED BACK MILLAGE RATE, THE PERCENTAGE DECREASE BELOW THE ROLLED BACK MILLAGE RATE, AND THE MILLAGE RATE TO BE LEVIED AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes s. 200.065 requires the adoption of the millage rate by separate vote and prior to the adoption of the budget; and

WHEREAS, Florida Statutes s. 200.065 requires that prior to adoption of the millage-levy ordinance, the following be publicly announced: the name of the taxing authority, the rolled-back millage rate, the percentage decrease below the rolled-back millage rate, and the millage rate to be levied; and

WHEREAS, in no event may the millage rate adopted exceed the millage rate adopted.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA, THAT:

SECTION 1. The name of the taxing authority is the City of Madeira Beach.

SECTION 2. The rolled back millage rate for fiscal year 2026 is 2.8581 per \$1,000.

SECTION 3. The fiscal year 2026 proposed millage rate is 3.78% lower than the rolled back rate.

SECTION 4. The millage rate to be levied for fiscal year 2026 shall be 2.7500 per \$1,000.

SECTION 5. This ordinance shall become effective immediately upon its adoption.

Mayor Brooks opened to public comment. There were no public comments.

Vice Mayor Kerr pointed out a typographical error on the cover page of the budget document. He is in District 2 and not District 1. Finance Director Andrew Laflin said that the change will be made before the document is published.

Commissioner Tagliarini motioned to adopt Ordinance 2025-15, Adopt the Millage Rate FY 2026, after second reading and public hearing. Commissioner Ghovae seconded the motion.

ROLL CALL:

Commissioner Tagliarini	"YES"
Commissioner Ghovae	"YES"
Vice Mayor Kerr	"YES"
Commissioner McGeehen	"YES"
Mayor Brooks	"YES"

The motion carried 5-0.

B. Ordinance 2025-16, Adopt the Budget for Fiscal Year Beginning October 1, 2025, and Ending September 30, 2026 – 2nd Reading & Public Hearing

City Attorney Tom Trask read Ordinance 2025-16 in its entirety:

ORDINANCE 2025-16

AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes s. 166.241 requires the adoption of a budget each fiscal year; and

WHEREAS, the amount available from taxation and other sources, including balances brought forward from prior years, must equal the total appropriations for expenditures and reserves; and

WHEREAS, at a minimum, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational unit which are at least at the level of detail required for the annual financial report required under s. 218.32(1).

WHEREAS, the adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except as pursuant to the adopted budget; and

WHEREAS, the City of Madeira Beach Fiscal Year 2026 Budget is balanced; is presented at the level of detail required to file the annual financial report; and shall regulate expenditures of the City for the period beginning October 1, 2025 and ending September 30, 2026.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA, THAT:

SECTION 1. The budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026 attached hereto as Exhibit A is hereby adopted.

SECTION 2. This ordinance shall become effective immediately upon its adoption.

Mayor Brooks opened to public comments. There were no public comments.

Commissioner Ghovae motioned to adopt Ordinance 2025-16, Adopt the Budget for Fiscal Year Beginning October 1, 2025, and Ending September 30, 2026, after second reading and public hearing. Commissioner Tagliarini seconded the motion.

Mayor Brooks said at their meeting they will have a discussion on it. After quite a bit of discussion, they need to approve the budget tonight and make an amendment for an HR person position in their City. They will be discussing it at the next meeting.

Director Laflin said that if that is the direction, they will include it in the October workshop meeting for discussion. Then, do a budget amendment at the November regular meeting by resolution. They need to do that anyway for any cleanup items related to the FY 2025 budget and then do an amendment for such items as that for the 2026 budget.

ROLL CALL:

Commissioner Ghovae	"YES"
Commissioner Tagliarini	"YES"
Commissioner McGeehen	"YES"
Vice Mayor Kerr	"YES"
Mayor Brooks	"YES"

The motion carried 5-0.

C. Ordinance 2025-18, Amendment to Fees and Collection Procedures Manual – 1st Reading & Public Hearing

City Attorney Tom Trask read Ordinance 2025-18 by title only.

AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ADOPTING A REVISED APPENDIX A. – FEES AND COLLECTION PROCEDURES MANUAL OF THE CODE OF ORDINANCES OF THE CITY OF MADEIRA BEACH, FLORIDA, TO PROVIDE FOR A CHANGE TO THE BUILDING PERMIT FEE WAIVER DATE; REPEALING ORDINANCE 2025-13; PROVIDING FOR CONFLICT, PROVIDING FOR CODIFICATION AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

The City Attorney said the only change made to the current Fees and Collections Manual is listed on p. 147. At the bottom of the page, paragraph 2, they are changing the date from September 26,

2025 to March 26, 2026 based on the directions given to them by the Board of Commissioners.

Mayor Brooks opened to public comment. There were no public comments.

Vice Mayor Kerr asked if it mentioned putting in the request prior to September 26th. The City Attorney said the language is still in there. It talks about whether the property will be sold or not before September 26, 2024. As for the application, the language in paragraph 2 is still sufficient to convey what they are doing. They are extending the date to allow it to happen.

Community Development Director Marci Forbes said the message is out there. Currently, they have received 67 responses via email to extend it, and approximately 53 have applied on the website.

Commissioner McGeehen motioned to approve Ordinance 2025-18, Amendment to Fees and Collection Procedures Manual, after first reading and public hearing. Commissioner Tagliarini seconded the motion.

ROLL CALL:

Commissioner McGeehen	"YES"
Commissioner Tagliarini	"YES"
Vice Mayor Kerr	"YES"
Commissioner Ghovae	"YES"
Mayor Brooks	"YES"

The motion carried 5-0.

ADJOURNMENT

Mayor Brooks adjourned the meeting at 5:56 p.m.

ATTEST:

Anne-Marie Brooks, Mayor

Clara VanBlargan, MMC, MSM, City Clerk