

CITY OF MADEIRA BEACH PUBLIC NOTICE

CIVIL SERVICE COMMISSION & PLANNING COMMISSION

BOARD VACANCY ANNOUNCEMENT

Civil Service Commission

The City of Madeira Beach is seeking applications to fill two seats on the Civil Service Commission for a three-year term beginning on October 30, 2025, and expiring on October 30, 2028.

Civil Service Commission – 5-member board – regular meetings held quarterly. Additional meetings are held for special projects and employee grievance/appeal hearings. Dates and times vary.

- Members must be residents and qualified City of Madeira Beach voters. Districts do not apply.
- Appointments are made based on experience and qualifications in Human Resources when possible, or demonstrated experience or interest in the subject matter.
- Civil Service Commission members are not required to file an annual Form 1, Statement of Financial Interests, with the Florida Commission on Ethics.
- Civil Service Commission Members serve without compensation, but may be reimbursed for training, travel, mileage, and per diem expenses provided by law.

Planning Commission

The City of Madeira Beach is seeking applications to fill two seats on the Planning Commission for a three-year term beginning on September 30, 2025, and expiring on September 30, 2028.

Planning Commission – 7-member board – regular meetings held monthly on the first Monday at 6:00 p.m. Dates and times are subject to change.

- Members must be residents and qualified City of Madeira Beach voters. Districts do not apply.
- Appointments will be made, consistent with the Charter, Sec. 12.2, and based on demonstrated experience and qualifications in the subject matter from one or more of the following areas, whenever possible [City Code Sec. 2-77]:
 - o Architect or landscape architect
 - o Civil engineer
 - o Real estate sales or land development
 - o Professional experience in natural or environmental sciences
 - o Professional urban planner
- Planning Board members are responsible for filing an annual Form 1, Statement of Financial Interests, **electronically with** the Florida Commission on Ethics within 30 days of appointment. Penalties apply **for late filing**. <https://ethics.state.fl.us/>

For additional information, please contact City Clerk Clara VanBlargan at 727-391-9951, ext. 231 or 232; cvanblargan@madeirabeachfl.gov

Boards, Commissions, and Committees are a valuable part of the local government process. The members are volunteers and provide a great service to the City and the community. Duties and responsibilities include assisting in reviewing the City's policies and procedures, Code of Ordinances, and the City Charter, and making recommendations to the Board of Commissioners.

Interested persons must submit an application to the City Clerk no later than Tuesday, September 2, 2025, to be considered for appointment at the Board of Commissioners Meeting on Wednesday, September 10, 2025, at 6:00 p.m. The meetings are held in the Commission Chambers, 300 Municipal Drive, Madeira Beach, FL 33708.

Applications may be obtained at City Hall, downloaded on the City's website at <https://madeirabeachfl.gov/advisory-boards/>, or obtained from the City Clerk.

Submit completed and signed applications to:

City Clerk
City of Madeira Beach
300 Municipal Drive
Madeira Beach, FL 33708
cvanblargan@madeirabeachfl.gov
727-391-9951, ext. 231 or 232