



Memorandum

Meeting Details: September, 2025

Prepared For: Mayor & Board of Commissioners

From: Megan Wepfer, Public Works Director

Subject: Diocese of Southwest Florida, Inc Parking Lot License Agreement
Approval

Background

This memo seeks approval for the City of Madeira Beach to enter into an agreement with the Diocese of Southwest Florida, Inc. The purpose of this agreement is to secure a designated area on diocesan property for the staging and evacuation of city vehicles during a declared emergency or disaster event.

The City of Madeira Beach is located on a barrier island and is highly vulnerable to hurricanes, storm surge, and other natural disasters that require mandatory evacuation. It is essential to have an off-island location secured for the safe storage of city-owned vehicles and equipment to ensure continuity of operations after an event.

Agreement Details:

- The Diocese of Southwest Florida, Inc. will provide a designated area for the City to park and secure city vehicles during emergency evacuations.
- This agreement will only be enacted during a declared state of emergency or when evacuation orders are issued by Pinellas County or the City of Madeira Beach.
- The City agrees to remove any tree debris or other obstructions from the staging area caused by the disaster event, ensuring the property is restored to its original condition.

- No monetary exchange is required under this agreement unless additional terms are negotiated in the future.

Fiscal Impact

If the agreement is executed the only fiscal impact would be the cost of removal of any tree debris on the property due to the storm event.

Recommendation(s)

Approval of this agreement will strengthen the City's emergency preparedness and provide a reliable off-island location to protect essential vehicles and equipment during disaster events.

Staff recommends the Board of Commissioners authorize the City Manager to execute the agreement with the Diocese of Southwest Florida, Inc.

Attachments

- **Signed Parking Lot License Agreement by the Diocese of Southwest Florida, Inc.**