



## MEMORANDUM

TO: Honorable Mayor and Board of Commissioners  
VIA: Robin Gomez, City Manager  
FROM: Clara VanBlargan, City Clerk  
DATE: September 3, 2025  
RE: **Appointment to Civil Service Commission**

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### Background

The Civil Service Commission consists of five members. There is one member term expiring on October 30, 2025, and one vacant seat with a term that expires on October 30, 2025. The Civil Service Commission seats are for three-year terms.

Members must be residents and qualified voters of the City of Madeira Beach. Districts do not apply. Appointments are made based on experience and qualifications in Human Resources when possible, or demonstrated experience or interest in the subject matter. Civil Service Commission members are not required to file an annual Form 1, Statement of Financial Interests, with the Florida Commission on Ethics.

One application was received for appointment to the Civil Service Commission. If other applications are received, they will be considered at the October 1, 2025, BOC Regular Meeting to fill the remaining seat.

Applicant: Scott Haufe

#### Current Members

**Jerry Cantrell, Chair**

James Paul

Judithanne McLauchlan, Vice Chair

Paul Tilka

**Vacancy**

#### Term expiring (3-Year Terms)

**10/30/2025** - new term expires 10/30/2028

10/30/2026

10/30/2026

10/30/2027

**10/30/2025** - new term expires 10/30/2028

### **Fiscal Impact**

Advisory board members serve without compensation but may be reimbursed for travel, mileage, and per diem expenses as authorized by the Board of Commissioners or as otherwise provided by law.

**Recommendation**

The recommendation is for the Board of Commissioners to appoint Scott Haufe to serve as a member of the Civil Service Commission for a three-year term expiring on October 30, 2028.

**Attachments**

- Application – Scott Haufe
- Board Vacancy Advertisement
- Board Application – Fillable Form
- City Charter, Section 5-7. Personnel Systems; Civil Service Commission
- Code of Ordinances – Chapter 2 – Division 4 – Civil Service Commission