



Job Title:	Grounds Maintenance Supervisor		
Department/Group:	Public Works	Supervisor:	Public Works Director
Location:	Madeira Beach City Hall 300 Municipal Drive Madeira Beach, FL 33708		
Level/Salary Range:	\$18.88 - \$28.00 hr.	Position Type:	Full Time
HR Contact:		Date Posted:	
External Posting URL:	www.madeirabeachfl.gov	Posting Expires:	
Applications Accepted By:			
FAX OR E-MAIL: (727) 399-1131 OR humanresources@madeirabeachfl.gov Subject Line: Grounds Maintenance Worker I Attention: Human Resources – Recruiting		MAIL: City of Madeira Beach 300 Municipal Drive Madeira Beach, FL 33708	
Job Description			
ROLE AND RESPONSIBILITIES <p>Under the direction of the Public works Director, this position is responsible for maintaining and beautification efforts for City grounds and parks, and supervises/ directs Grounds Maintenance Worker I position</p> <p>Description of the roles and responsibilities Include:</p> <ul style="list-style-type: none"> • Attending work as scheduled. • Loading and unloading trucks with plant materials, tools, trimmings, and trash. • Planting and maintenance of trees, shrubs, and flowers, including weeding, digging, watering, repotting, trimming, watering, and mulching. • Maintaining lawns and grounds including mowing, edging, line trimming, and blowing. • Applying insecticides, fertilizers, fungicides, and weed killer as needed. • Checking and repairing irrigation systems, including pipe, time clocks, valves, and wiring. • Removing and replacing sod. • Maintaining beach accesses, including shoveling sand and removing debris such as dead fish, driftwood, tires, etc. • Using and maintaining small hand and power tools, including mowers, edger's, weed eaters, weed diggers, shovels, rakes, brooms, blowers, pitchforks, hoses, chain saws, and power pruners. • Sweeping restrooms, pavilions and other areas as required i.e. Kitty Stuart Park, Archibald Park, Johns Pass Park, and Village • Other similar duties as assigned. 			



Marginal Functions:

- Cleaning interior and exterior of vehicles.
- Heavy equipment operation, including dump trucks, back hoes, tractors, utility trailers, sod-cutters and bob cats.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Valid State of Florida driver's license, CDL preferred but not necessary.
- High school graduate or GED.
- Demonstrated ability to perform job duties listed, either through related experience or specialized course work.
- Knowledge of plants and ability to identify.
- Skill in use of small hand and power tools, including mowers, edger's, weed eaters, weed diggers, shovels, rakes, brooms, blowers, pitchforks, hoses, chain saws and power pruners.
- Ability to work in adverse weather conditions.
- A working knowledge of safety precautions.
- Skill in the application of lawn maintenance chemicals, including herbicides, fungicides, insecticides and fertilizers.
- Ability to be licensed for pesticide application pursuant to Florida Statute.
- Able to work occasional overtime and civil defense recall if required.

ADA COMPLIANCE:

The City of Madeira Beach, Florida is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

The statements noted above are intended to describe the general nature and level of work being performed and are not to be construed as a comprehensive list of responsibilities, duties and skills required. These statements are subject to change at the discretion of the employer.

Cover letters and resumes may be included but are not accepted in lieu of application form. All applications will become public record under Florida law.

AA/EOE/DFWP

Submit completed application for employment to: Human Resources Coordinator
300 Municipal Dr. Madeira Beach, FL 33708 or humanresources@madeirabeach.com

Reviewed By:		Date:	
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Approved By:		Date:	
Last Updated By:		Date:	