



<b>Job Title:</b>	<b>Stormwater Supervisor</b>		
<b>Department/Group:</b>	Public Works	<b>Supervisor:</b>	Public Works Director
<b>Location:</b>	Madeira Beach City Hall 300 Municipal Drive Madeira Beach, FL 33708		
<b>Level/Salary Range:</b>	\$22.95 - \$30.00 hour	<b>Position Type:</b>	Full Time
<b>HR Contact:</b>		<b>Date Posted:</b>	
<b>External Posting URL:</b>	www.madeirabeachfl.gov	<b>Posting Expires:</b>	
<b>Applications Accepted By:</b>			
<b>FAX OR E-MAIL:</b> (727) 399-1131 OR <a href="mailto:humanresources@madeirabeachfl.gov">humanresources@madeirabeachfl.gov</a> <b>Subject Line:</b> Public Works Supervisor <b>Attention:</b> Human Resources – Recruiting		<b>MAIL:</b> City of Madeira Beach 300 Municipal Drive Madeira Beach, FL 33708	
<b>Job Description</b>			
<p>Under the direction of the Public Works Director, this position is responsible for the maintenance of City streets and stormwater drains. Coordinates, schedules and reviews work of assigned staff.</p> <p><b>ROLE AND RESPONSIBILITIES:</b> Responsible supervisory work overseeing the operation, maintenance and repair of the City's stormwater and streets divisions. Recommends needed repairs and maintenance to Public Works Director.</p> <ul style="list-style-type: none"> <li>• Attending work as scheduled.</li> <li>• Performs work related to the installation, maintenance and repair of stormwater lines and lift station equipment and systems.</li> <li>• Performs work related to streets repairs, signage, boardwalk and beach groins.</li> <li>• Reviews records and charts relating to stormwater.</li> <li>• Ensures staff training of occupational hazards and use of safety precautions.</li> <li>• Ability to read and interpret sketches and blue prints.</li> <li>• Estimates costs and quantities for various projects.</li> <li>• Assists in preparation of design and specifications for various capital improvement projects.</li> <li>• Prepares purchase orders for Department Director approval for all purchases made within streets, stormwater department.</li> <li>• Operates gas powered equipment, jack hammer, concrete saw, drills, gas detectors, and other hand and power tools.</li> </ul>			



- Uses safety precautions, especially when utilizing power equipment.
- Providing information to citizens.
- Other similar duties as assigned.
- Picking up supplies.
- Operating heavy equipment, including dump trucks, backhoes and street sweeper.
- Making minor equipment repairs and minor building maintenance.

**QUALIFICATIONS AND EDUCATION REQUIREMENTS:**

- High school diploma or GED equivalent required with a minimum of two years college. Trade certifications may substitute for some college.
- Must have valid Florida Driver's License with CDL endorsement or able to obtain CDL within probationary period.
- Three years progressive experience in stormwater and sewer systems. Previous experience in streets.
- Previous supervisory experience preferred.
- Must possess a Class "C", Stormwater Field Technician certification.
- Able to work in confined spaces.
- Demonstrated ability to perform job duties listed, either through related experience or specialized training.
- Skill in operation of heavy equipment, power tools and small hand tools.
- Able to work "on-call" and accessible by cell phone (may rotate call to qualified staff).
- Able to respond to civil defense recall if required.
- Able to work in adverse weather conditions.

**ADA COMPLIANCE:**

The City of Madeira Beach, Florida is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

*The statements noted above are intended to describe the general nature and level of work being performed and are not to be construed as a comprehensive list of responsibilities, duties and skills required. These statements are subject to change at the discretion of the employer.*

Cover letters and resumes may be included but are not accepted in lieu of application form. All applications will become public record under Florida law.

**AA/EOE/DFWP**

Submit completed application for employment to: Human Resources Coordinator  
300 Municipal Dr. Madeira Beach, FL 33708 or [humanresources@madeirabeach.com](mailto:humanresources@madeirabeach.com)



Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date:	