



MEMORANDUM

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TO: Civil Service Commission
FROM: Megan Powers, Assistant to the City Manager
DATE: October 24, 2023
RE: HR Report- Oct. 25, 2023, Civil Service Commission Meeting

Update:

- Open Positions:
 - Public Works Technician (*Stormwater*)
 - Due to turnover
 - Sanitation Worker (2 positions)
 - One retired after 20 years, one resigned
 - Planner II/III
 - Due to promotions
 - Added to other job boards to grab more applications
 - Governmentjobs.com
 - Indeed sponsored post
 - Tampa Bay Regional Planning Council
 - Handshake- College Job Board
- Hired:
 - Fire Fighter/ Paramedic
 - New Positions for FY24 budget
 - 3 started Oct. 9th
 - Sanitation Worker
 - New hire started 10/18
- Projects:
 - Finalized FY24 Pay increases and healthcare benefits
 - Onboarding Paperwork Streamline with Paycom
 - Ongoing project to make onboarding as paperless as we can
 - Training
 - Sexual Harassment and Cyber Security Trainings have been scheduled