MEMORANDUM

Date: September 22, 2026
To: Mayor, Vice-Mayor and Commissioners
From: Shannon Schafer, Recreation Director
Subject: Renewal of Natural Design Services Agreement – Lawn Maintenance

RECOMMENDATION
Staff recommend that the Board of Commissioners approve the renewal of the Natural Design Services Agreement for lawn maintenance services under the same terms and conditions as the existing agreement.

BACKGROUND
The City of Madeira Beach entered into an agreement with Natural Design Services for lawn maintenance services. The agreement supports the continued maintenance and appearance of City properties and public spaces.

The attached First Extension to Natural Design Services Agreement, dated October 1, 2025, is provided for consideration of the contract renewal.

PROPOSED RENEWAL
Staff is requesting authorization to renew the agreement with Natural Design Services under the same terms and conditions as the existing contract. The renewal will maintain the current scope of service and other contractual provisions. The vendor has issued a increase in fees of $180 per month bringing our new monthly rate to $2,910 per month due to increases in labor, fuel, equipment maintenance, and related operating expenses.

FISCAL IMPACT

- **Term:** October 1, 2026, through September 30, 2027
- **Scope of Services**: Mowing and lawn maintenance services for the City Centre Complex and Athletic Field at Madeira Beach Fundamental School, including exterior landscape maintenance and lawn care services.
- **Monthly Fee:** $2,910 per month.