



Memorandum

Meeting Details: December 13, 2023,
Prepared For: Mayor & Board of Commissioners
From: Megan Wepfer, Public Works Director
Subject: RFP 2023-08 Electrical Repair / Services Contract Approval and Bid Acceptance

Background

The City of Madeira Beach released a request for qualification (RFQ) in 2018 for electrical services for a Three (3) year term with two (2), one (1) year optional renewals. Three companies submitted qualifications, and all were offered contracts for services. USA Voltage has been the most responsive contractor for the past five years with exceptional service and response time. The original contract was extended for the allowable term extensions and is due to expire in December 2023. Due to the expiration staff placed a request for proposal (RFP) out for electrical repair / services contract on September 29, 2023. The bid was advertised from September 29, 2023, to October 27, 2023 with any questions being answered until October 20th. The bid was advertised on the city's website along with Demandstar and only one (1) bid was received.

Fiscal Impact

This Bid is for as needed repairs, new service, or emergency repairs, there is no set project or budget. Each department has maintenance money allocated for their respective areas and will cover any associated work to be done.

Recommendation(s)

Staff recommends acceptance of the proposal and to move forward with executing the contract with USA Voltage.

Attachments

-USA Voltage Submittal Package