



MINUTES

BOARD OF COMMISSIONERS BUDGET WORKSHOP MEETING

May 22, 2024
4:00 P.M.

The City of Madeira Beach Board of Commissioners held a budget workshop meeting at 4:00 p.m. on May 22, 2024, in the Patricia Shontz Commission Chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida.

MEMBERS PRESENT: James "Jim" Rostek, Mayor
Anne-Marie Brooks, Vice Mayor/Commissioner District 4
Ray Kerr, Vice Mayor/Commissioner District 2
Eddie McGeehen, Commissioner District 3

MEMBERS ABSENT: David Tagliarini, Commissioner District 1

CITY STAFF PRESENT: Robin Gomez, City Manager
Clara VanBlargan, City Clerk
Andrew Laflin, Finance Director/City Treasurer
Thomas Trask, City Attorney

1. CALL TO ORDER

Mayor Rostek called the meeting to order at 4:00 p.m.

2. ROLL CALL

City Clerk Clara VanBlargan called the roll. Commissioner Tagliarini was absent.

3. PUBLIC COMMENT

There were no public comments.

4. DISCUSSION ITEMS

A. FY 2025 Budget Workshop #2

City Manager Robin Gomez said the purpose is to concentrate on the Capital Budget.

Finance Director Andrew Laflin reviewed the following items:

1. 10-Year Capital Outlay Expenditure History

He explained that it was to look at what had been spent over the past ten years and see the trend. It has been very project-driven.

2. FY 2025 Capital Projects Budget Overview

FY 2024 Capital Expenditures were \$21,262,500, comparable to the \$20,075,500 in FY 2025, which includes large projects.

3. FY 2025-2029 Multi-Year Capital Improvement Plan

It provided more details about the projects, such as the account name and number and project title and description. Mr. Laflin reviewed each Fund as follows:

Archibald Park Fund

- The Beach Groin Renourishment Project was budgeted in FY 2024 and is a carryover for the work anticipated in FY 2025.
- The majority of the Archibald Restroom rebuild will be paid in FY 2025.

Building Fund

- Commissioner Kerr did not think the City allowed roofs over boatlifts. Holden Pinkard, Operations Coordinator, said that in Section 14-164, the Code only applies to residential docks and not commercial docks.
- Additional parking spaces will be added in the grassy area toward Rex Place for the Building Department vehicles so more spaces will be available at City Hall.

General Fund

- The City Hall Veranda and Stair Replacement Project will make it safer and will be charged to the City Manager's Office.
- There are seven items for the FIRE/EMS Department. Fire Chief Clint Belk said the Assistance to Firefighters Grant (AFG) was applied for in March and will not be awarded until August. There are fourteen Self Contained Breathing Apparatus (SCBA) pieces of equipment to be replaced.
- The Recreation Center Fire Suppression System is required because of the occupancy and was not installed when the building was built.

Local Option Sales Tax Fund

- It is the City's discretionary surtax money and has statutory restrictions on how it can be spent.
- The Public Works & Building Services Facility will be split between FY 2025 and FY 2026.
- The Roadway Resurfacing Village Blvd., Boardwalk Pl., & Surface Lot Project was put in the FY 2025 plan to work in conjunction with Pinellas County Utilities to replace their

water, sewer, and reclaimed lines in the Village. It could be moved to FY 2026 when the Parking Garage is being built.

Marina Fund

- Brian Crabtree, Marina Manager, said the Additional Fuel Dispenser Project might be \$70,000 to \$100,000. He needed to check the quote. It would probably have to go out to bid.
- The Governor has not yet approved the appropriations for the Marina Seawall Replacement Project.

Parking Fund

- Construction of the Parking Garage Project would not begin for about 14 -15 months. The City Manager estimated about \$3 million would be available in the Parking Fund. The cost would depend on the number of spaces, and it would take longer than a year to build. A site has not been determined yet. It is in the plan as a line item.
- They are looking into different technologies that would help make the Parking Division more efficient.

Sanitation Fund

- No projects are scheduled in FY 2025, but the Vehicle and Equipment Replacement Plan will take place over the following four years.

Stormwater Fund

- In FY 2025, Areas 3, 5, and 6 will be finished and Areas 9 and 7 are planned to start. Area 4 would begin in FY 2026 and finish in FY 2027.

Commissioner Kerr asked when they would start budgeting for undergrounding the utilities in the residential areas. It is something they need to pursue. Director Wepfer said she is trying to plan projects with Duke Energy and Pinellas County, but it is very difficult. The City Manager said they will keep following up.

Director Wepfer said she included grant writing services in the engineering RFP. The City contracted with Colliers Engineering and Design Firm and had them research available grants that would fit into the Capital Improvement Plan (CIP). They are waiting for grants to become available. The City Manager said the undergrounding firm is Utility Consultants of Florida. Director Wepfer said the FDOT permit was received, and they should be starting in mid-June on Gulf Blvd. at 144th Ave., heading south.

Commissioner Kerr would like to see how they could extend the life of the sanitation trucks. Director Wepfer said commercial trucks need to be replaced every seven to nine years because of their heavy use, but it can be looked at during budgeting to see if it could be extended a year.

Mr. Laflin said they would put together a more comprehensive budget for the June meeting, including revenues, operating expenses, personnel expenses, and capital.

The next Budget Workshop Meeting is scheduled for June 26, 2024, at 4:00 p.m.

5. ADJOURNMENT

Mayor Rostek adjourned the meeting at 5:02 p.m.

James “Jim” Rostek, Mayor

ATTEST:

Clara VanBlargan, MMC, MSM, City Clerk