

Brandon S. Roberts, MPA

City Manager

119.071(4)(d)2h

broberts15@gmail.com

119.071(4)(d)2h, 119.071

January 5th, 2026

Members of the Search Committee,

I am writing to express my interest in the City Manager position. I currently serve as City Manager for a full-service municipality operating under the council–manager form of government, and I bring nearly two decades of public-sector leadership experience spanning municipal administration, public safety, financial oversight, compliance, and organizational stabilization.

My career has been shaped by working in environments that require sound judgment, political neutrality, and disciplined execution. As City Manager, I advise elected officials, direct municipal operations, oversee budgets and capital planning, and ensure compliance with transparency and public-records requirements. I have led organizations through periods of constraint and transition, emphasizing restoring clarity, strengthening internal controls, and maintaining public trust while continuing to deliver essential services.

Earlier roles as a senior fire service executive and as Director of Sunshine Law Outreach with the Missouri Attorney General's Office further refined my approach to leadership. These experiences reinforced the importance of ethical governance, clear communication, and preparedness in high-visibility environments where decisions are closely scrutinized. I am comfortable operating in politically sensitive settings and collaborating with diverse stakeholders to address complex operational challenges.

I am drawn to communities that value professional management, transparency, and thoughtful leadership. I believe effective city management is defined not by personal visibility, but by the reliability of systems, the strength of institutional relationships, and disciplined long-term stewardship. My objective is to provide elected officials with clear, unbiased counsel and to ensure a sound structure and expectations support for staff.

I would welcome the opportunity to discuss how my experience and leadership philosophy align with Maderia Beach's community needs and priorities. Thank you for your time and consideration.

Respectfully,

Brandon S. Roberts

Brandon S. Roberts, MPA

BRANDON S. ROBERTS, MPA

City Manager | Municipal Executive | Public Sector Operations

119.071(4)(d)2h

| broberts15@gmail.com

| 119.071(4)(d)2h, 119.071

EXECUTIVE PROFILE

Municipal executive with nearly 20 years of public-sector leadership experience spanning city management, emergency services administration, finance oversight, compliance, and organizational turnaround. Currently serving as City Manager for a full-service municipality, with direct responsibility for council-manager governance, budgeting, capital planning, workforce leadership, and delivery of essential public services. Known for steady leadership, sound judgment, and the ability to stabilize complex organizations while maintaining transparency, accountability, and public trust.

CORE LEADERSHIP & MANAGEMENT COMPETENCIES

- Council–Manager Governance & Executive Leadership
- Budget Development, Financial Oversight & Capital Planning
- Municipal Operations & Service Delivery
- Workforce Leadership, Labor Relations & Performance Management
- Emergency Management, Public Safety & Risk Mitigation
- Intergovernmental Relations & Contract Administration
- Transparency, Sunshine Law Compliance & Ethics
- Organizational Assessment & Change Management

PROFESSIONAL EXPERIENCE

City Manager — City of Brookfield, Missouri (2025–Present)

Chief executive officer for a full-service municipal organization operating under the council–manager form of government. Reports directly to the Mayor and City Council and is responsible for the administration of all city departments and services.

- Directs daily operations across administration, police, public works, utilities, parks, streets, facilities, and fire services.
- Oversees municipal budgeting, financial controls, and coordination with external auditors to improve fiscal transparency.
- Leads capital planning and infrastructure prioritization aligned with long-term community needs.
- Serves as principal advisor to the City Council, providing professional recommendations while maintaining political neutrality.
- Ensures compliance with Sunshine Law, public records requirements, and ethical governance standards.

Director of Sunshine Law Outreach — Missouri Attorney General's Office (2024-2025)

- Provided statewide guidance to public bodies on Sunshine Law compliance and open government requirements.
- Delivered training and advisory support to elected officials and municipal leadership.
- Reviewed complex compliance matters emphasizing transparency and defensible decision-making.

Deputy Fire Chief of Operations — Lake Ozark Fire Protection District, Missouri (2023–2024)

- Oversaw daily operations, staffing, and service delivery for fire and EMS services.
- Managed multi-million-dollar operating budgets and supported long-range capital planning.
- Led organizational restructuring and performance improvement initiatives.

Fire Captain — Kansas City Fire Department, Missouri (2006–2023)

- Supervised personnel and managed emergency operations in a large metropolitan department.
- Developed leadership experience within a unionized, civil service environment.
- Ensured compliance with operational protocols, safety standards, and departmental policy.

EDUCATION

Executive Master of Public Administration (In Progress), Syracuse University, Maxwell School

Bachelor of Science in Fire Administration — Graduated Summa Cum Laude

PROFESSIONAL AFFILIATIONS

International City/County Management Association (ICMA)

Missouri City/County Management Association (MCMA)

Public Records Exemptions

Enclosed please find a copy of the response documents for your public records request. The following information is provided to explain the process employed to review and produce the response documents.

Reason	Description	Pages
119.071(4)(d)2h, 119.071		1-2

Public Records Exemptions

Enclosed please find a copy of the response documents for your public records request. The following information is provided to explain the process employed to review and produce the response documents.

Reason	Description	Pages
119.071(4)(d)2h		1-2