



## CITY OF CAMDENTON

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437 West US Hwy 54, Camdenton, Missouri 65020  
573-346-3600 Fax 573-346-2926

January 19-2026

City of Maderia Beach FL

RE: City Manager Position

This correspondence is in regards to the current opening for the City Manager position for Maderia Beach FL.

I'm highly motivated individual with a proven track record in executive leadership and management. As a Credentialed Manager for ICMA and holding a MS in Public Safety Management, I would prove a beneficial asset to the City. I have over 25 years of executive management experience far exceeding the requirements for the position. In addition, I have certifications from the FBI in Incident Management including achieving Instructor status in this program with the FBI teaching hundreds of Law Enforcement over my tenure.

As a City Manager in Lake of the Ozarks (Tourist Destination) my City has over 4,000 citizens and a daily population of over 45,000.

Please see my attached resume and I look forward to hearing from you soon.

Sincerely,

Jeffrey J Hooker MS ICMA Credentialed Manager  
City Administrator  
Camdenton MO

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# JEFFREY J HOOKER MS ICMA-CM

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119.071(4)(d)2h

◆ [jhooker@camdentoncity.com](mailto:jhooker@camdentoncity.com)

## PROFESSIONAL SUMMARY

Quality driven, skilled, and highly motivated ICMA Credentialed City Manager with 31 years of government and private sector experience in a variety of supervisory, management, and professional/executive positions. Currently, responsible for ensuring the financial stability and growth of the city of Camdenton, Missouri as the City Administrator as well as performing duties and responsibilities to bridge the political side of governing and the administrative day-to-day operations. Areas of expertise include excellent municipality/facility operations and management, leadership and innovation in city economic growth and development, executive policy development and implementation, individual department leadership and growth, emergency response leadership, command post leadership, and multi-million-dollar budget oversight, management, and growth.

## QUALIFICATIONS

- Strong and effective overall management and leadership skills
- Excellent decision-making, critical thinking and complex problem-solving skills
- Creative program development and implementation
- Diplomacy in leadership and social perceptiveness
- Ingenuity regarding multi-million-dollar budgets and financial planning
- Extensive knowledge regarding city government and economics
- Project development
- Advanced public speaking/overall communication
- Expertise in Emergency/Disaster Response Preparedness

## EDUCATION

**Master's Degree:** Public Safety MGT and Business Operations, 2010

**Capella University**, Minneapolis, Minnesota

Focus on business operations and budgets regarding government agencies with an emphasis in criminal Justice and public safety.

**Bachelor's Degree:** Business Communications, 1991

**Illinois College**, Jacksonville, Illinois

**Associates Degree:** Psychology, 1985

**John Wood Community College**, Quincy, Illinois

## Work Experience

### City Administrator

**City of Camdenton**, Camdenton Missouri – January 2020 to present

- Chief Executive of a city of approximately 4,200 permanent residents and approximately 40,000 daily transient residents in the tourist area of Lake of Ozarks.
- Responsible for the preparation and management of a 7.2-million-dollar operating budget.

- Instrumental in increasing sales tax revenue by 45% and bringing in 50 new businesses over a 6-year-period since becoming City Administrator.
- Responsible for accurate, clear, concise, and detailed monthly financial reports to the Board of Alderman regarding the financial position of the city.
- Responsible for approving all expenditures and the collection of revenue.
- Responsible for all day-to-day operations of the city.
- Responsible for economic development and growth.
- Developed and revised departmental recruiting procedures and personnel rules and regulations to enhance staffing and improve the quality of community services.
- Developed, revised, and implemented administrative and operational policies and procedures.
- Instrumental in saving thousands of dollars through vendor contract and project negotiations.
- Responsible for managing the day-to-day operations of 48 full-time employees and 60 seasonal, part-time employees for police, community development, building, and public works (streets, parks, recreations, water, and sewer).
- Researches, applies for, and administers grant funding/programs as well as monitors expenditure of funding and required procedures.
- Develops and implements policies and procedures for economic growth and development regarding short- and long-term planning.
- Chief spokesperson and legal liaison for the city.
- Coordinates with other city municipalities for regional economic growth and development.
- Directly interacts with residents of the city, promoting positive customer outcomes.

### **District Manager**

**G4S Secure Solutions America**, Fort Myers, Florida – March 2019 to January 2020 (Relocated)

- Responsible for the oversight of a 4.5-million-dollar operating budget.
- Responsible for managing the 24-hour, day-to-day operations for 9,000 weekly hours/36 private security contracts in Southwest Florida.
- Directly managed over 400 full-time employees.
- Responsible for all security operations and client contract relations.
- Responsible for ensuring thorough and successful recruiting, hiring, onboarding, and training for all district employees.
- Responsible for ensuring all customer account invoices were concise and accurate.

### **Deputy Warden**

**CoreCivic - Tallahatchie County Correctional Facility**, Tutwiler, Mississippi – September 2016 to January 2017 (Relocated)

- Responsible for the oversight of a 6.5-million-dollar budget.
- Performed as the Operations Warden for a 3000-bed maximum security institution.
- Responsible for all day-to-day institutional operations including employee education and training, food service, maintenance, warehouse safety and procedures, and medical services.
- Served as an on-call Duty Warden.
- Served as Acting Warden as needed.
- Directly supervised 12 departments within the institution, managing over 600 employees.

### **Assistant Director of Staff Development**

**Illinois Department of Corrections**, Springfield, Illinois – January 2014 to October 2015 (retired after 27 years of service)

- Responsible for the training and staff development of over 12,000 employees within the Department of Corrections.
- Supervised training academy operations.
- Responsible for the oversight of campus security, housing over 500 employees.
- Supervised the parole training program including all programs within the community corrections division.
- Conducted security reviews and audits to identify potential problems related to physical security, staff safety, and asset protection.
- Directly supervised 8 departments and 300 employees.

### **Certified College Instructor**

**University of Phoenix**, Phoenix, Arizona – May 2011 to May 2015

- Instructed undergraduate criminal justice course(s) via a distant learning format.

### **Chief of Staff Development/Southern Region Operations Director**

**Illinois Department of Juvenile Justice**, Springfield, Illinois – August 2007 to December 2013

- Responsible for the oversight of a 3.1-million-dollar budget.
- Responsible for 24-hour, day-to-day operations of the southern region of Illinois consisting of 4 institutions.
- Served as Warden and Deputy Director of Operations during leaves of absence and vacancies.
- Directly supervised 4 departments and 130 employees.
- Created and implemented all training curriculum for the entire juvenile justice department consisting of over 1,300 employees.
- Responsible for all recruiting, testing, and hiring of entry level security and parole/probation staff within the Department of Juvenile Justice.
- Project coordinator for the federally funded Aftercare Program.
- Developed and monitored grant funding opportunities to enhance operations within the department, monitoring the expenditure of funds and required procedures.
- Responsible for the oversight of private contractors regarding the design, construction, and start-up phases for institutional safety equipment.
- Conducted routine security audits to identify potential problems related to physical security, employee safety and asset protection.
- Responsible for the background checks and security checks for vendors and private contractors prior to granting access to restricted institutional security areas.
- Drafted security operating procedures and training materials for the institution's transport program.
- Monitored and evaluated the performance of individual facility units for key security issues, recommending corrective action programs where appropriate.
- Advised security teams and conducted security reviews of facilities on significant operational and security deficiencies.
- Investigated and evaluated all facility incidents in coordination with management and security supervisors.
- Developed procedures for identifying and tracking fraudulent activity of personally assigned state-owned vehicles.
- Responsible for the oversight of employee timekeeping entries and reports.
- Responsible for the oversight of the emergency response program within the institution.

## **Regional Administrator**

**Illinois Department of Corrections, Springfield, Illinois – May 2001 to August 2007**

- Responsible for the oversight of a 6.2-million-dollar budget.
- Coordinated all staff training programs for 27 adult and 8 juvenile facilities as well as the parole division consisting of over 13,000 employees.
- Directly supervised 8 departments and over 400 employees including officer cadets.
- Created and implemented a 320-hour parole agent training program to enhance the correctional agents skill level and policing abilities. The program consisted of the initial training of 250 parole/probation agents and the re-training of 200 existing parole/probation agents.
- Coordinated a 240-hour new employee correctional officer program for all hires.
- Coordinator and liaison for Illinois community colleges and the Department of Corrections to offer departmental employees the opportunity to earn college credits while advancing their level of professional education.
- Directly supervised staff development specialists, registrars, and clerical staff.
- Conducted routine security audits to identify potential problems related to physical security, staff safety, and asset protection.
- Performed the role of Statewide Hostage Team Coordinator.

## **Correctional Superintendent/Chief Administrative Officer**

**Illinois Department of Corrections, Roodhouse, Illinois – May 2000 to May 2001**

- Responsible for the oversight of a 3.4-million-dollar budget.
- Chief Administrator for a 400-bed institutional boot camp, overseeing 130 employees.
- Served as Duty Warden for a 1000-bed minimum security institution, a 200-bed work camp institution, and a 200-bed boot camp institution.
- Responsible for all institutional operations and programs.
- Coordinated all emergency responses during Duty Warden rotations.

## **Assistant Director**

**Illinois Department of Corrections, Springfield, Illinois – May 1996 to May 2000**

- Responsible for the oversight of a 9.8-million-dollar budget.
- Responsible for the training and staff development of the entire Department of Corrections, consisting of over 15,000 employees.
- Supervised all training academy operations.
- Supervised campus security and facility operations, housing over 500 employees.
- Supervised the parole training program including all programs within the community corrections division.
- Conducted security reviews and audits to identify potential problems related to physical security, staff safety, and asset protection.
- Developed and managed the state of Illinois' first statewide hostage response team.

## **Correctional Captain**

**Illinois Department of Corrections, Roodhouse, Illinois – March 1993 to May 1996**

- Responsible for the oversight of a 400-bed boot camp institution including the security and safety of 400 inmates and 19 security staff.
- Served as Shift Commander responsible for all operations of the institution during assigned shift.
- Supervised and monitored the contractual Drug Treatment Program.
- Supervised educational program consisting of 8 educational employees.

- Member of the Special Projects Team.
- Member of the facility audit team.
- Coordinated the emergency response program for the institution.

### **Correctional Lieutenant**

**Illinois Department of Corrections**, Mt. Sterling, Illinois – February 1990 to March 1993

- Served as Relief Shift Supervisor.
- Responsible for security and custodial duties of a 1,600-bed, high-medium correctional institution which entailed supervising 55 security staff and overseeing all facility operations.
- Served as Crises Team leader.
- Served as audit team leader.
- Supervised nursing staff in a fully functioning infirmary.

### **Correctional Officer**

**Illinois Department of Corrections**, Mt. Sterling, Illinois – January 1989 to February 1990

- Performed security and custodial functions within a 1,600-bed, high-medium correctional institution.

## AFFILIATIONS

- University of Missouri Extension Board of Directors (current)
- Camdenton R-III School District, Comprehensive School Improvement Plan (CSIP) (current)
- Chamber of Commerce, Camdenton, Missouri (current)
- Economic Development Board (current)
- Board Member Lake of the Ozarks Counsel of Local Governments (current)
- Illinois Correctional Employees Memorial Association (ICEMA), board member (2015 – 2016)
- Illinois Correctional Employees Memorial Association (ICEMA), President (2014 – 2015)
- American Legion Youth Baseball League, volunteer coach (2003 – 2005)
- Boys and Girls Club, volunteer youth baseball coach (2003 – 2004)
- Illinois Crisis Negotiators Association (ICNA), Vice President (2002 – 2009)
- Statewide Hostage Negotiation Team (NEMAT), Team Lead (2001 – 2007)
- Illinois Terrorism Task Force (2001 – 2003)
- Springfield Area Youth Soccer Association (2000 – 2005)
- Statewide Hostage Negotiation Team (NEMAT), member (1996 – 2000)

## ADDITIONAL INFORMATION

Served as a multi-state contractual consultant for government agencies.

## REFERENCES

Available upon request.

# Public Records Exemptions

Enclosed please find a copy of the response documents for your public records request. The following information is provided to explain the process employed to review and produce the response documents.

Reason	Description	Pages
119.071(4)(d)2h		2