



MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
VIA: Robin Gomez, City Manager
FROM: Clara VanBlargan, City Clerk
DATE: August 7, 2024
RE: Appointment to Planning Commission

Background

Boards, Commissions, and Committees are a valuable part of the local government process. The members are volunteers and provide a great service to the City and the community. Duties and responsibilities include reviewing the City's policies and procedures, Code of Ordinances, and the City Charter as well as making recommendations to the Board of Commissioners.

Vacancies on City boards are advertised regularly until filled.

PLANNING COMMISSION

There is a vacancy on the Planning Commission due to the resignation of a member that was appointed on July 10, 2024 to serve on the Board of Commissioners, and two expiring terms on 9/30/2024. The applicant appointed to fill the vacancy is for a partial term expiring on 9/30/2025, at which time the applicant can apply to serve a full three-year term. The two terms expiring on 9/30/2024 is for a full three year term expiring on 9/30/2027.

- Planning Commission – 7-member board – 3-year term
- Regular monthly meetings are held on the 1st Monday of each month at 6:00 p.m. Dates & Times subject to change.
- Members must be qualified electors and residents of the City of Madeira Beach.
- Members must file a Form 1, Statement of Financial Interests electronically with the Florida Commission on Ethics within 30 days of appointment.
(<https://disclosure.floridaethics.gov/Account/Login>)
- Special consideration will be given to those with professional experience and credentials (Ordinance 2021-04):
 1. Architecture or landscape architecture
 2. Civil engineering
 3. Real estate sales or land development
 4. Natural or environmental sciences
 5. Urban planning

Three applications were received:

- Mark Cloud
- Whitney Duenas Richardson
- Randall Keys
- John Meagher
- John Connolly

The applicants were invited to attend the meeting.

<u>Current Members</u>	<u>Term expiring (3-Year Terms)</u>
Mike Noble	09/30/2026
Michael Wyckoff	09/30/2026
Chuck Dillon	09/30/2026
Matthew LaRue	09/30/2025
Vacant	09/30/2025
John Connolly	09/30/2024
John Meagher	09/30/2024

Fiscal Impact

Advisory board members serve without compensation but may be reimbursed for training, travel, mileage, and per diem expenses per Florida Law.

Recommendation

There are five applicants. It is recommended that the Board of Commissioners choose three applicants to serve on the Planning Commission: One applicant to fill the vacancy with a partial term expiring on 9/30/2025 beginning immediately and two applicants for a term expiring on 9/30/2027 beginning on 9/30/2024.

Attachments

Applications
City Charter, Section 12.2 – City Planning Commission
City Code, Division 2 – Planning Commission