



# Memorandum

**Meeting Details:** June 11, 2025

**Prepared For:** Mayor & Board of Commissioners

**From:** Megan Wepfer, Public Works Director

**Subject:** RFI No. 25-09 Engineering Consultant and Design Services Approval

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## **Background**

Staff released a request for information (RFI) for Engineering Consultant and Design Services on April 18, 2025. All submittals were due on May 14<sup>th</sup> by 3PM for staff review. Staff received submittals from 7 firms who are located locally to Pinellas County and the furthest in Boynton Beach. The purpose of this RFI was to widen our list of contracted consultants to fit more project needs. These selected consultants will be based on sole instances, which will be per department for pre-planned projects.

## **Fiscal Impact**

Approving these contracts does not have a current fiscal impact. The fiscal impact will occur only when associated with a project or one time need.

## **Recommendation(s)**

Staff recommends the Board of Commissioners approve the contracts with Kimley Horn, Terra Mare Consulting, Florida Technical Consultants, CHP Consulting, LLC, ADEAS-Q, George F Young, and Sofarelli & Associates for future consultant needs.

## **Attachments**

- Contract and Contractors signature page