



MEMORANDUM

Date: June 11, 2025
To: Hon. Mayor and Board of Commissioners
Through: Robin Gomez, City Manager
From: Andrew Laflin, Director of Finance
Subject: Ordinance 2025-13 Fees and Collection Procedure Manual – FY 2025 Update, 2nd Reading and Public Hearing

Background

The purpose of this agenda item is to present to the Board of Commissioners proposed amendment to the Fees and Collection Procedure Manual to provide for the changes to the rates of overnight parking and to reword and update certain Community Development services and fees.

Exhibit A - Fees and Collection Procedure Manual with tracked changes. Within Exhibit A, all updates to the manual, including addition of new fees, changing existing fees, modification of current explanatory language, and other similar changes, are included in red font with previous fee amounts and language stricken. Thus, Exhibit A provides an illustration of listed fees before and after the amendments resulting from Ordinance 2025-13. The departments involved in these proposed fee changes are Parking and Community Development Department.

Fiscal Impact

This amendment will serve the public morale and wellbeing.

Recommendation

Staff recommends approval of Ordinance 2025-13.

Attachment(s):

- Ordinance 2025-13
- Exhibit A: Fees and Collection Procedure Manual with tracked changes.
- Ordinance 2025-13 Fees and Collections Procedure Manual Business Impact Estimate