



MINUTES

BOARD OF COMMISSIONERS REGULAR WORKSHOP MEETING AUGUST 26, 2026 4:00 P.M.

The City of Madeira Beach Board of Commissioners held a regular workshop meeting at 4:00 p.m. on August 26, 2026, in the Patricia Shontz Commission Chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida.

MEMBERS PRESENT: Anne-Marie Brooks, Mayor
Eddie McGeehen, Vice Mayor/Commissioner District 3
David Tagliarini, Commissioner District 1
Charles “Chuck” Dillon, Commissioner District 2
Housh Ghovae, Commissioner District 4

MEMBERS ABSENT: None.

CHARTER OFFICERS PRESENT: Michael Helfrich, City Manager
Clara VanBlargan, City Clerk
Thomas Trask, City Attorney
Andrew Laflin, Finance Director Consultant

1. CALL TO ORDER

Mayor Brooks called the meeting to order at 4:00 p.m.

2. ROLL CALL

City Clerk Clara VanBlargan called the roll. All were present.

3. PUBLIC COMMENT

There were no public comments.

4. PROCLAMATION

A. Purple Heart Month Proclamation, August 2026

The Purple Heart Month Proclamation was postponed to the next regularly scheduled meeting because the intended recipient was unable to attend. Although August is Purple Heart Month, the Commission preferred to present the proclamation when the honoree could be present to receive the recognition.

5. BOARD OF COMMISSIONERS

A. Pinellas County Sheriff's Office Contract with the City of Madeira Beach

Lieutenant Jones and Deputy Snyder, representatives of the Pinellas County Sheriff's Office, addressed questions about law enforcement staffing, code and ordinance enforcement, beach patrols, noise complaints, short-term rentals, traffic enforcement, and e-bike violations.

Deputy Snyder explained that code enforcement priorities shift with current needs. Recent efforts have focused heavily on unpermitted short-term rentals, with several dozen properties identified as potential violations. PCSO has primarily pursued voluntary compliance by informing property owners of zoning requirements and directing them to obtain the appropriate business tax receipt and rental inspection. Several cases have recently proceeded to the Special Magistrate.

The current enforcement focus has also included overgrown grass, with approximately 30–40 violations issued in recent weeks. Concerns were raised about demolished properties with untreated pools, which create stagnant water and mosquito problems. Deputy Snyder explained the difficulties of accessing private property without the owner's permission or a court order and discussed efforts to address pools and slabs during demolition.

The Board also discussed Florida law requiring individuals who submit code enforcement complaints to provide their name and address. However, code enforcement personnel may take action independently when they personally observe a violation.

Lieutenant Jones reported that deputies assigned to Madeira Beach receive noise-meter training every six months. Deputies may also enforce the City's 50-foot rule on amplified sound.

Beach patrols are typically conducted during morning and sunset hours, though there is no fixed patrol schedule. Deputies are directed to patrol the beach approximately once or twice daily when call volume permits. Lieutenant Jones explained that randomized patrols may be more effective than predictable schedules because individuals can otherwise adjust their behavior around known patrol times.

Commissioner Dillon specifically requested greater attention to weekend beach patrols, including enforcement actions involving dogs and glass on the beach. Lieutenant Jones agreed to communicate the concern to shift commanders and weekend deputies.

Lieutenant Jones and Deputy Snyder, representatives from the Pinellas County Sheriff's Office, provided an extensive overview of law enforcement and code-enforcement activities in Madeira Beach. The Board emphasized the Sheriff's Office's excellent service and discussed opportunities to strengthen enforcement of quality-of-life issues, including short-term rentals, noise, dogs and glass on the beach, overgrown properties, speeding, and e-bike violations.

Lieutenant Jones stated that staffing is sufficient to meet the City's enforcement needs. Madeira Beach has eight patrol deputies assigned across four shifts, with two deputies per 12-hour shift,

plus two community policing officers and supervisory personnel. Neighboring units may also assist with higher-priority calls.

Mayor Brooks requested clarification to help the public understand the full staffing arrangement. Lieutenant Jones explained that, in addition to the two patrol deputies working at any given time, supervisory personnel for the barrier island area are generally nearby. Overall, the City has ten assigned deputies: eight patrol deputies and two community policing officers, plus supervisors.

PCSO provides monthly statistical reports to the City. Commissioners or the City Manager may also request directed patrols or targeted enforcement at specific locations or for recurring violations. The Board discussed improving monthly reporting by breaking down the general category of “ordinance violations” into specific types of violations. PCSO indicated that a more detailed breakdown could be provided within approximately two months.

Commissioner McGeehen raised concerns about speeding on North Bayshore Drive. Lieutenant Jones explained that PCSO can conduct five-day speed studies with monitoring equipment and establish directed patrols when the data shows a speeding problem.

The Board discussed e-bike and electric-motorcycle violations, including riders operating without lights, disregarding stop signs, and engaging in unsafe behavior. PCSO conducts countywide e-bike enforcement details and can target identified hotspots. Lieutenant Jones offered to arrange a dedicated enforcement detail in Madeira Beach and explained that repeat or serious violations may result in citations or impoundment.

Mayor Brooks opened the floor to public comments.

Bob Bello, 13301 Gulf Lane, reported observing regular sheriff patrols during both daytime and nighttime hours and discussed the recurring issue of visitors bringing dogs onto the beach. Residents were also reminded that the PCSO non-emergency number can be used to report issues such as dogs or glass on the beach. These calls create a record that helps deputies identify repeat problem locations.

Mayor Brooks emphasized that the City and the Sheriff’s Office operate as partners. Commissioners should communicate resident concerns to the City Manager so they can be relayed to PCSO and enforcement priorities adjusted as needed.

Commissioner Tagliarini reiterated that his questions were intended to highlight quality-of-life enforcement priorities and did not reflect dissatisfaction with PCSO.

The Board concluded the presentation by thanking Lieutenant Jones and Deputy Snyder for their service.

B. Abandoned Swimming Pools

This item was discussed in conjunction with Item 6. B., Code Enforcement – General Overview.

C. 2026 Board of Commissioners Meeting Calendar

The City Clerk presented the revised 2026 meeting calendar for final review. Commissioner Tagliarini asked whether a regular meeting was scheduled for December 9. Mayor Brooks clarified that the Commission had decided to hold only a workshop meeting in December at 2:00 p.m., given staff's limited time to properly notice and prepare for two meetings on the same day. No additional changes were requested.

Mayor Brooks opened the floor to public comment. There were no public comments.

D. Key to the City Plaque Language

Commissioner Ghovae introduced this item, noting that Commissioner Tagliarini drafted the plaque language. He asked the Commission to review and approve the text so the plaques, two of which have already been approved by the Commission, could be finalized and the two recipients he had chosen from the Trash Pirates could be recognized at the September 9th BOC regular meeting.

Mayor Brooks, noting that the plaque language is part of the public record and can be requested, stated she preferred not to read it aloud at this time. She indicated that it would be more appropriate to make the language public when the plaque is formally presented to the recipient. The City Attorney confirmed that the Commission was not required to read the language aloud. No commissioners objected or proposed changes. The item was accepted without further discussion.

Mayor Brooks opened the floor to public comment. There were no public comments.

E. Review Ordinances for Keys, Coins, Awards, etc.

Mayor Brooks introduced this item in the context of the City's approaching 80th anniversary and the Board's broader conversations about community recognition. She noted that Resolution 2021-10 had established an Employee of the Year Award Program, requiring department directors to nominate one employee from their departments by October 1 each year. She stated that she believed the program had not been fully implemented and expressed her desire to see it activated.

Mayor Brooks said they should include recognizing staff at employment milestones of five, ten, fifteen, and twenty years of service, noting that although employees receive paychecks and benefits, consistent recognition of their commitment and service is largely absent. She acknowledged that Commission-level recognitions, such as the City coin, key to the city, and proclamation letters, are primarily directed toward community members rather than staff.

Commissioner Ghovae agreed, noting that landmark anniversaries, such as ten- or fifteen-year employment milestones, should be recognized. Commissioner Dillon expressed confidence in the City's team and agreed that recognition should be formalized. Commissioner Ghovae suggested that department heads, who have been in place since the resolution's adoption in 2021, could assist the City Manager in developing recognition programs.

Mayor Brooks directed the City Manager to return to the Board with concrete recommendations for staff recognition initiatives, including how employee milestones could be formally observed. The City Manager acknowledged the directive.

Mayor Brooks opened the floor to public comment. There were no public comments.

A. Board Appreciation Dinner Planning

The City Clerk introduced this item, explaining that the Board Appreciation Dinner had been budgeted annually but had not been held for several years due to COVID and other disruptions. She noted that with the 80th anniversary approaching, it could be an opportunity to revive the event. She described previous dinners as having been held in the City Center Room in October and attended by all employees, board and committee members, and award recipients, with alcohol donated by an outside organization. She noted that the current \$5,000 budget allocation may no longer be sufficient and suggested that the Commission consider increasing it during the forthcoming budget adoption.

Mayor Brooks asked whether a volunteer committee of residents might participate in planning the 80th-anniversary celebration. She described a practice she learned about from a mayor in another city, in which residents can submit nominations for "random acts of kindness" via the City website; these scroll on screen during the City's broadcast logo segments before Commission meetings. She expressed enthusiasm for community involvement in planning and suggested that the anniversary event should reflect the community's input rather than the preferences of the Commission and staff alone.

Commissioner Ghovae asked about combining the Board Appreciation Dinner with the 80th-anniversary celebration and suggested making the dinner an annual October event.

Commissioner Tagliarini expressed openness to the concept but noted it was too early to form a firm opinion. He viewed the two events, one celebrating the employees and the other the City, as distinct yet potentially complementary. He suggested that the Board Appreciation Dinner could serve as an occasion to present the staff recognition awards discussed under Item 5. E.

Mayor Brooks expressed concern about fiscal prudence, noting a November ballot measure that could eliminate the property tax and have significant financial implications for the City. She emphasized that she did not oppose a Board Appreciation Dinner but wanted the Commission to be thoughtful about spending. She also gently pushed back on characterizing the event as "for" the Board, emphasizing that it should center on employees and community members.

The Commission's consensus was to allow each member to go home, research how other cities and the City itself have conducted these events in the past, and return to the next workshop with specific ideas and visions for both the Board Appreciation Dinner and the 80th-anniversary celebration. Mayor Brooks also asked commissioners to consider which awards would be appropriate for the dinner versus the community anniversary event.

Mayor Brooks opened the floor to public comment. There were no public comments.

6. COMMUNITY DEVELOPMENT

A. Ordinance 2026-16 Temporary Parking use – Parking lots along Gulf Boulevard and within John’s Pass Village Activity Center

Kathryn Younkin and Andrew Morris, planners from the Community Development Department, presented the item.

Ms. Younkin explained that, following direction from the July 22, 2026 meeting, the ordinance establishes a temporary framework that permits standalone parking lots on properties immediately adjacent to Gulf Boulevard and within the John’s Pass Village Activity Center. This temporary use would allow reduced development standards for parking lots in areas where standalone parking is currently prohibited or requires full improvements.

Ms. Younkin addressed questions previously raised by the Commission. One question concerned whether the City could limit the rates charged in the parking lots. The City Attorney advised that state law prohibits the City from regulating rates charged by private parking lots. The second question was whether this could be done on an automatic renewal basis. That would not be possible given how the state of emergency is operating in Florida. Any temporary parking lot would still be operating four years later based on the last four years. A date certain of December 31, 2028 was put in the ordinance.

Ms. Younkin explained that the ordinance sets submittal requirements, parking lot surface and buffer standards, and conditions of approval that would apply to all parking lots. If found in violation of these standards, the use would no longer be permitted.

Mayor Brooks opened the floor to public comment.

Bob Bellow, 13301 Gulf Lane; Cheryl Pattishall, 161 131st Avenue; Mike Wyckoff, 161 131st Avenue; and Andrea Bellow, 13301 Gulf Lane, encouraged the Commission to consider a permanent regulatory framework for standalone parking rather than requiring termination after a fixed period. Comments included consideration of a by-right or special exception process, the City's Master Plan parking objectives, the extended hurricane recovery period, the economic benefits of allowing property owners to temporarily generate income from vacant properties, and the need for additional parking to support businesses and reduce parking impacts on residential neighborhoods.

Community Development Director Marci Forbes explained that the ordinance was intentionally designed as a short-term solution for properties affected by the hurricanes. A more comprehensive, permanent parking framework would be considered through the City's ongoing parking study, community workshops, and information gathered from the temporary parking program.

Mayor Brooks asked whether the goal now is for the Commission to approve this, which would make these currently used lots legal through 2028. Then, in the next two years, it is anticipated that, before those two years are up, they would have a permanent fix that would follow the master plan as they are changing their LDRs, etc. Director Forbes agreed. They would start adding

something to their code that memorializes parking differently than it does now. In two years, they will know at least whether everything will be changed efficiently. They will have better direction.

Mayor Brooks said it takes a long time to change anything. If they are not done by the end of December 2028, it could come back to the Commission to extend the timeline by another one or two years. There is no question that parking is an issue at times. She does not think anyone is going to choose to park on the other side of Gulf Blvd. when they can park on the beach side, which would fill up first. It would have a significant fiscal impact on them, but she agrees with what they are doing now, while keeping in mind that they are moving toward a permanent fix that would address parking-related issues in line with the master plan as written.

Commissioner Ghovae said two years may be too short and suggested extending the period by four years, to expire on December 31, 2030, given the length of hurricane recovery and the investment required to establish compliant parking lots. Staff confirmed that operators would be required to obtain a Business Tax Receipt and comply with applicable requirements of outside agencies.

Commissioner McGeehen agreed to increase it to four years instead of two. They need more parking and flexibility to meet the needs of residents and tourists alike. Down the road, they could look at the options at that time.

Commissioner Dillon asked about the difference between the ordinance for special exception uses and this ordinance. Could they obtain a special exception now rather than go through this process? Ms. Younkin explained that this ordinance has reduced the standards and requirements for what must be provided compared with those for a permanent parking lot.

Ms. Younkin explained that, in the zoning districts along Gulf Blvd., which are primarily C-3 and R-1, stand-alone parking is not permitted by special exception or otherwise. This differs in John's Pass Village. There are six-character districts within the village, two of which allow stand-alone parking lots by special exception. The other four are highly commercial areas where the shops are.

Mr. Morris clarified that if you have a building like Caddy's, you can build additional parking and sell it because the parking is ancillary to the restaurant. The master plan was intended to provide flexibility. Caddy's is not open all day, so its parking is used outside business hours, such as by beachgoers. The idea of flexibility is to allow redevelopment and the rebuilding of physical buildings.

Commissioner Dillon said that parking is not expected to be a major revenue source, but rather a way to bring in money. The ordinance's stipulations seem quite extensive. Ms. Younkin said they tried to draft the ordinance with the minimum requirements, but they cannot override FDOT or SWFWMD permitting requirements. It is thought that many of the sites would qualify for an exemption from SWFWMD because they had buildings and parking on their sites before. So, it may be just an exemption letter rather than a full permit from SWFWMD. They did reduce landscaping, paving, buffering, and the size of spaces on small lots and the drive aisles. These are already exceptions to their current codes. Mr. Morris said that for the special exception route, they would have to meet the full requirements in their code for the parking lot.

Commissioner Ghovae asked about compact spaces. Ms. Younkin said that for lots that are 50 feet or less in width, they allowed all compact spaces, with the exception of accessible spaces, which are required by federal law to meet ADA.

Commissioner Dillon said the workshop date on page 2 is incorrect. They do not have a workshop on October 14th. Mayor Brooks said it would be the first reading on October 14th.

Commissioner Tagliarini said it is temporary, with a two-year deadline. It helps damaged properties generate revenue. He is in favor. Would it be more profitable than redevelopment, which was made clear would not be? How many parking spaces would be created under the ordinance? Ms. Younkin said the transportation study will determine where parking lot needs are. Commissioner Tagliarini asked about the number of partials that would qualify for the temporary use, and whether they should consider a cap on permits or parking spaces. Commissioner Dillon thought there would be a maximum of 10 spots. Ms. Younkin said they are referring to vacant lots. They do not have any statistical data to back that up.

Commissioner Tagliarini asked whether a monthly report would be coming to the Commission on the number of parking lots. The Mayor said they do not control private parking lots. Commissioner Ghovae said that, as part of the special exception, they would be able to dictate that. The city attorney said there is a state statute that says what they can and cannot do.

Mayor Brooks said that, when it came to them, the purpose was that they had a handful of lots from businesses or whatever was on them that were lost during the storm. It is two years later, and the property owners still do not know what they are going to do. This gives the property owners temporary means to put a lot there without paving it, other than the handicap spot, and allows them to make some money to help pay their property tax until they are able to do something there. For the City, they do not always have a parking issue every weekend, but there are times when there is a real parking issue. She would agree with what was stated here today that there is an area in our City where there is no parking. The question is, is two years long enough or could they extend it to 2029 or 2030 for this specific fix. Or, leave it at 2028 and revisit it in 2027 if it does not look like they will have a fix by 2028, and then extend it then.

Following further discussion, the reached a consensus of three years, extending the expiration to December 31, 2029, as a compromise between the two-year sunset proposed by staff and the four-year period favored by Commissioner Ghovae. Commissioners Tagliarini, Dillon, and McGeehan indicated support for three years; Commissioner Ghovae agreed to accept three years as a reasonable compromise; and Mayor Brooks concurred.

Staff confirmed that the ordinance would proceed to the Planning Commission meeting in September (moved to the 14th), then return to the Board of Commissioners for first reading in October and second reading in November.

B. Code Enforcement – General Overview

(Note: This item also served as the discussion of Item 5.B, Abandoned Swimming Pools, which had been deferred earlier in the meeting.)

Community Development Director Marci Forbes and newly onboarded Code Compliance Supervisor Stefanie Schmidt addressed the Commission.

Director Forbes said the presentation aimed to clarify what the Pinellas County Sheriff's Office handles versus what City staff handles, and to describe the improvements underway in the City's code enforcement processes. Biweekly code enforcement meetings have been established, involving both City staff and the Sheriff's Office, to discuss priorities, hot cases, and coordination strategies. The City has substantially improved its use of the MGO code enforcement platform, moving away from physical file folders to a documented digital record of all contacts, including cases where voluntary compliance is achieved at first contact, so that repeat patterns can be identified over time.

Ms. Schmidt described the high number of currently open cases, attributing a significant portion to legacy FEMA violation reports received after the hurricanes that lacked sufficient detail to act on directly. The City is working through these cases by correlating them with independently generated cases where possible and closing out older cases that had been resolved but not properly documented.

Director Forbes, Marci explained the FEMA National Violation Tracker List, a protected federal list of properties identified as potentially having code violations, most commonly unauthorized bathrooms below base flood elevation. The list cannot be used as evidence in enforcement proceedings because of its protected status under federal law, but the City is required to address the flagged addresses. Activating these cases as placeholders allows the City to demonstrate to federal auditors that it is managing the list proactively.

Regarding the recently launched online complaint submission tool, Ms. Schmidt confirmed that a clickable button had been added to the building compliance section of the City website on the day of the meeting, allowing residents to fill out and submit a complaint form directly to staff without calling. She also noted that a request had been made to add a link to the City's homepage to increase visibility. Commissioner Dillon noted that the "report a problem" button on the main homepage was not functioning correctly at the time of the meeting; Mayor Brooks clarified that the feature had been completed that same day and that technical glitches would be resolved promptly.

Mayor Brooks raised the practice of having code compliance staff regularly drive the City and asked whether supervisors conduct spot checks to guard against "tunnel vision," the natural tendency to overlook familiar violations on repeated routes. Director Forbes acknowledged this as a real concern she and Stephanie had discussed. She described plans to conduct follow-up checks, share feedback with staff on items they may miss, and identify systemic misunderstandings of enforcement protocol.

Mayor Brooks also floated the idea of having all City employees who operate City vehicles serve as informal "eyes" for potential code violations, not as enforcement agents but as a reporting channel. Director Forbes noted that Public Works staff already performs this function informally

and effectively, and that the parking enforcement team's citywide presence makes them a good candidate to receive outreach materials to distribute or use as gentle reminders for residents.

Commissioner Tagliarini asked Director Forbes to clarify the jurisdictions of City code compliance staff and the Sheriff's Office, noting that gray areas had historically caused confusion. Director Forbes acknowledged that short-term rentals had been a notable gray area and described ongoing efforts to define clear roles and document interactions in MGO. She confirmed that City staff would address overgrown grass and exterior debris, while issues such as leashed dogs on the beach would be directed to the Sheriff's Office. She noted that a FAQ is under development to help both the public and staff determine which agency to contact for each type of issue.

Commissioner Tagliarini asked whether parking enforcement or code compliance staff could be authorized to issue verbal warnings or distribute informational materials to residents walking dogs off-leash, thereby creating an additional enforcement presence without formal citation authority. Director Forbes indicated that this would require legal clarity but expressed enthusiasm for equipping outreach staff with informational materials that communicate the rules, even when formal citation authority is absent.

Director Forbes noted that the City's code itself is one of the largest obstacles to timely enforcement, containing vague or conflicting provisions and lacking a sufficient penalty structure for repeat offenders. She described ongoing collaboration with the City Attorney and newly onboarded staff to identify areas where the code can be tightened within the constraints of SB 180 and to develop a stronger fine structure for chronic violations. She observed that the City frequently receives questions from enforcement staff about whether a particular action is permissible, and the answer is sometimes no because the code, as written, does not support it.

Commissioner Tagliarini thanked Marci and Stephanie for the progress being made.

Mayor Brooks opened the floor to public comment. There were no public comments.

7. RESPOND TO PUBLIC COMMENTS/QUESTIONS

Mayor Brooks said that no public comments were received at the start of the meeting. However, the City Manager and Public Works Director have prepared a landscape plan for Tom and Kitty Stuart Park and invited Public Works Director Megan Wepfer to present it.

Public Works Director Megan Wepfer displayed the landscape plan on the chamber screens and in printed handouts. The plan outlined planting areas throughout the park, featuring a variety of drought- and salt-tolerant species, including bottle palms, coconut palms, Blue Daze ground cover, railroad vine, and beach sunflowers. She confirmed that beach sunflowers and railroad vine naturally establish in the area and would not need to be purchased. Most planting areas would require irrigation, with a rough cost estimate of \$7,000 to \$20,000, depending on the scope of the system. Reclaimed water is available on-site.

Director Wepfer said the plan included an optional fence along the southern property line shared with the adjacent Beach Flower property. Its Podocarpus hedge had been planted directly on the

property line and was encroaching onto City property. A fence had previously existed on that line but was damaged during the Beach Flower demolition. She stated that the fence would make maintenance of the southern edge significantly easier, especially given the densely planted area proposed for that boundary.

Commissioner Ghovae initially opposed the fence, preferring a more natural visual continuity between the two properties. However, after Director Wepfer explained the maintenance challenges posed by the encroaching hedge and after Commissioner Tagliarini observed that the same plants, when confined by a fence, tend not to spread laterally, Commissioner Ghovae indicated he was comfortable with a fence, clarifying that he had assumed a taller six-foot fence rather than a shorter, approximately three-foot barrier. The Commission expressed general consensus in favor of including the fence.

Commissioner Ghovae also asked about the building's orientation relative to Gulf Boulevard and sought clarification on the ADA ramp's location. Director Wepfer explained that the building's doors face Gulf Boulevard, and the ADA ramp connects the sidewalk to a landing pad, which then leads to the building on the opposite side. The flat area shown in the plan adjacent to the ramp notation is the accessible landing, not the ramp itself.

Mayor Brooks asked whether the City might regulate invasive or problematic plants citywide through the code, citing the Podocarpus situation as an example. The City Attorney confirmed that this would be legally feasible but would require a code amendment and is not addressed in the current discussion. Director Wepfer clarified that Podocarpus are not ecologically invasive because they do not spread, but were planted in an inappropriate location directly on the property line, leading to the current encroachment issue.

Commissioner Dillon asked about the overall financial picture for the park reconstruction, including FEMA funding. Megan indicated that an estimated \$400,000 or more in FEMA funding has been identified for the project, though the figure has not been finalized because the park has not reached the same stage of completion as other FEMA-eligible projects. She also provided an update on the restroom building: state-stamped and sealed plans for the restroom structure had just been received, and production, delivery, and installation were expected by mid-November. The Commission was reminded that hardscape work, including new pavers in a color that matches the City's pocket parks and visually distinguishes the City's property from the adjacent Caddy's property, would proceed after the building is set to avoid crane damage to new installations.

The Commission expressed broad enthusiasm for the landscape plan. Mayor Brooks said she liked it. The conversation has consistently focused on bringing the landscape back. She complimented Director Wepfer for doing a great job. No changes were requested.

Mayor Brooks opened the floor to public comment. There were no public comments.

8. ADJOURNMENT

Mayor Brooks adjourned the meeting at 6:41 p.m.

Anne-Marie Brooks, Mayor

ATTEST:

Clara VanBlargan, MMC, FCPC, FCRM, MSM, City Clerk

DRAFT