



MEMORANDUM

TO: Hon. Mayor and Board of Commissioners
VIA: Mike Helfrich, City Manager
FROM: Clara VanBlargan, City Clerk
DATE: September 1, 2026
RE: **Appointments to Planning Commission**

There are four seats to fill on the Planning Commission:

- **One vacant seat** for a partial term expiring **September 30, 2027**. The appointed member may apply for appointment to a full three-year term upon expiration of the partial term.
- **Three seats** with current terms expiring **September 30, 2026**, followed by new three-year terms expiring **September 30, 2029**.

Three applicants have applied for appointment:

- Elizabeth Watkins Holloway
- Michael Druding
- Kevin Baker

Applications will be received through September 8, 2026, to encourage more applicants. The agenda packet will be updated with the applications and forwarded to the Commission.

The applicants are invited to attend the BOC regular meeting on September 9, 2026, at 6:00 p.m.

The Planning Commission is a seven-member advisory board that meets regularly on the first Monday of each month at 6:00 p.m. Meeting dates and times are subject to change.

Applicants must be residents and qualified voters of the City of Madeira Beach. District residency requirements do not apply to applicants.

Appointments will be made, consistent with the Charter, Sec. 12.2, and based on demonstrated experience and qualifications in the subject matter from one or more of the following areas, whenever possible (City Code Sec. 2-77):

- Architect or landscape architect
- Civil engineer
- Real estate sales or land development

- Natural or environmental sciences
- Urban planner

Planning Commission members are required to electronically file **Form 1, Statement of Financial Interests**, with the Florida Commission on Ethics within 30 days of appointment and annually thereafter, as required by law. Penalties may apply for late filing.

Current members

Vacancy

Elizabeth Watkins Holloway

Mike Noble

Michael Wyckoff, Chairman

John Meagher

Matthew LaRue

Mark Cloud

3-Year Terms

09/30/2027, partial term

09/30/2026 (Applied to serve a full three-year term)

09/30/2026

09/30/2026

09/30/2027

09/30/2028

09/30/2028

Fiscal Impact

Advisory board members serve without compensation but may be reimbursed for travel, mileage, and per diem expenses as authorized by the Board of Commissioners or as otherwise provided by law.

Appointments Made

The Board of Commissioners votes by ballot to appoint Planning Commission members (City Code, Sec. 2-77(a)).

Attachment(s):

Applications

Board Vacancy Advertisement