

INDIVIDUAL PROJECT ORDER NUMBER 145559001

This Individual Project Order dated October 16, 2025, describes a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Madeira Beach, Florida (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 20, 2024, and as amended on April 9, 2025, which is incorporated herein by reference.

Identification of Project:

Project Name: Mobility Impact Fee Evaluation
KH Project Manager: Hanna Shaffer
Project Number: 145559002

Specific Scope of Basic Services:

Task 1 – Mobility Impact Fee Evaluation

- A. Kimley-Horn will convene up to three (3) meetings with City staff, including the City attorney and the Metropolitan Planning Organization (MPO), to determine if the City would like to re-calculate their Mobility Impact Fee using a standard consumption-based approach. As part of this task Kimley-Horn will discuss the demonstrated need process with the City according to Florida Statute to understand what will be necessary to update their ordinance and potentially re-calculate the fees if applicable. If the City decides to update their Mobility Impact Fee, then an additional service for the Mobility Impact Fee calculation and reporting will be necessary.

Services Not Included:

Any other services, including but not limited to the following, are not included in this Agreement:

- Evaluation of the Public Safety and Culture and Recreation impact fee ordinance
- Ordinance writing
- Updated analysis based on policy changes requested by City, changes in direction from previous direction, or changes mandated by new laws
- Public Engagement
- Comprehensive Plan or Land Development Code amendments to reflect the above work
- Additional meetings with staff and commission

Additional Services if Required:

Any services not specifically provided for in the above scope can be provided and billed as additional services and performed at Kimley-Horn's then-current hourly rates.

Information Provided by Client:

Kimley-Horn shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client's consultants or representatives. The Client shall provide all information requested by Kimley-Horn during the Project, with a list being provided after the Notice of Funding Opportunity opens to confirm accuracy.

Schedule:

Kimley-Horn scope of services is anticipated to be completed in 6 weeks of the date of this IPO, or a mutually agreed upon schedule with the City.

Deliverables:

- One technical memorandum summarizing Kimley-Horn's recommendations to the City to update their mobility impact fee ordinance.

Terms of compensation:

Kimley-Horn will perform the services in Task 1 on a labor fee plus expense basis with the maximum labor fee not to exceed \$5,000.

Kimley-Horn will not exceed the total maximum labor fee shown above without authorization from the Client.

Labor fee will be billed on an hourly basis according to our then-current rates. Direct reimbursable expenses such as reproduction, postage and handling of drawings and specifications, except file copies, expenses will be billed at cost. A percentage of labor fee will be added to each invoice to cover certain other expenses as to these tasks such as telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Administrative time related to the project may be billed hourly. All permitting, application, and similar project fees will be paid directly by the Client.

Payment will be due within 30 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

ACCEPTED:

CITY OF MADEIRA BEACH, FLORIDA

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY: Brooke Arriaga

TITLE: _____

TITLE: Brooke Arriaga, Regional Contract Lead

DATE: _____

DATE: October 16, 2025