



Memorandum

Meeting Details: November 12, 2025

Prepared For: Mayor & Board of Commissioners

From: Megan Wepfer, Public Works Director

Subject: Amendment to the Interlocal Agreement with Pinellas County for Water Quality Monitoring

Background

The PARTIES entered into the Interlocal Agreement on September 10, 2020. The Agreement is currently set to terminate upon the CO-PERMITTEES' full payment of COUNTY invoices for Fiscal Year 2025.

The PARTIES intend to extend the COUNTY's performance of the Water Quality Monitoring and Assessment Program and the term of the Interlocal Agreement for an additional five (5) years.

The Florida Department of Environmental Protection (FDEP) NPDES MS4 Permit FLS000005 remains in effect. The COUNTY submitted an MS4 Permit re-application with the Cycle 4 Year 4 Annual Report to FDEP on February 28, 2023. Under Rule 62-624.420, Florida Administrative Code, the existing permit remains valid until FDEP takes final action on the renewal application or a reviewing court sets a later date, provided the renewal application was timely and sufficient.

The PARTIES also wish to update the contact information in Section 4 (Notice) of the Interlocal Agreement.

AMENDMENT

The Interlocal Agreement is amended as follows:

1. Extension of Program Term:
The COUNTY's performance of the Water Quality Monitoring and Assessment Program, as described in Section 2 (County Performance of Assessment Program), is extended for an additional five (5) years, covering Fiscal Years 2026, 2027, 2028, 2029, and 2030.
2. Updated Notice Section:
Section 4 (Notice) is replaced with the following language:

All notices, payments, and other written communications between the parties shall be sent by electronic mail, certified U.S. mail, or recognized courier delivery service. Such notices shall be deemed effective upon delivery, as evidenced by an electronic mail read receipt, a certified mail delivery receipt, or a courier service delivery receipt.

Any notices, invoices, payments, and written communications shall be delivered to the PARTIES at their respective contact information as set forth below:

Fiscal Impact

FY 24 Water quality monitoring fee was \$2,634.82 and FY25 – FY2030 is anticipated remain

Recommendation(s)

Staff recommends approval of the amendment

Attachments

- 2020 Agreement
- Amendment to the 2020 Agreement