

# **CITY OF MADEIRA BEACH PUBLIC NOTICE**

## **BOARD MEMBER VACANCY ANNOUNCEMENT**

### **CIVIL SERVICE COMMISSION**

The City of Madeira Beach is seeking applications to fill one vacancy on the Civil Service Commission due to the expired term of a member on October 30, 2022. Member terms are three years.

Boards, Commissions, and Committees are a valuable part of the local government process. The members are volunteers and provide a great service to the City and the community. Duties and responsibilities include reviewing the City's policies and procedures, Code of Ordinances, and the City Charter, and making recommendations to the Board of Commissioners.

- Civil Service Commission – 5-member board – regular meetings held quarterly. Additional meetings are held for special projects and employee grievance hearings. Dates and times vary.
- Members must be a City of Madeira Beach citizen and eligible to vote in the City elections.
- Appointments are made on experience and qualifications in Human Resources when possible.

### **PLANNING COMMISSION**

The City of Madeira Beach is seeking applications to fill one vacancy on the Planning Commission for the remainder of a three-year term expiring on 09/30/2025.

- Planning Commission – 7-member board – regular meetings held monthly, 1<sup>st</sup> Monday at 6:00 p.m. - members must be citizens and eligible to vote in the City.
- Appointments will be made, consistent with the Charter, Sec. 12.2 and based on demonstrated experience and qualifications in the subject matter from one or more of the following areas, whenever possible (City Code Sec. 2-77):
  1. Architecture or landscape architecture
  2. Civil engineering
  3. Real estate sales or land development
  4. Professional experience in natural or environmental sciences
  5. Urban planning

Interested persons must submit an application to the City Clerk no later than Monday, February 27, 2023, to be considered for appointment at the 6:00 p.m., March 8, 2023, Board of

Commissioners Regular Meeting located in the Commission Chambers, 300 Municipal Drive, Madeira Beach, FL 33708. All applicants are encouraged to attend the meeting.

An application is attached to this advertisement. Applications may also be obtained from the City Clerk at City Hall or downloaded on the City's website at <https://madeirabeachfl.gov/advisory-boards/>.

**Submit completed and signed applications to:**

City Clerk  
City of Madeira Beach  
300 Municipal Drive  
Madeira Beach, FL 33708  
[cvanblargan@madeirabeachfl.gov](mailto:cvanblargan@madeirabeachfl.gov)  
727-391-9951, ext. 231

**Additional Information:**

For additional information, please contact City Clerk Clara VanBlargan at 727-391-9951, ext. 231; [cvanblargan@madeirabeachfl.gov](mailto:cvanblargan@madeirabeachfl.gov).