

FORWARD PINELLAS LOCAL AGENCY GRANTS PROGRAM
TRANSPORTATION PLANNING AND TECHNICAL ASSISTANCE
APPLICATION

In order to be eligible, your application must meet ALL criteria listed below.

1. Application must include a letter or resolution from the applicant's elected Board, documenting community support for the project.
2. Application must demonstrate how the project will advance the goals of the Countywide Land Use Plan.
3. Use of grant funds for design and implementation is not permitted through this program.
4. All applicants must schedule a meeting with Forward Pinellas staff before **August 23, 2024**, to discuss their project application ideas.

Applications are to be in either Word or PDF format, submitted either via email to cfavero@forwardpinellas.org or on disc or electronic drive. Please do not submit paper copies. Submit applications no later than **5 p.m. on November 22, 2024**. All questions should be directed to Chelsea Favero at cfavero@forwardpinellas.org or at 727-464-5644.

Up to \$150,000 will be available to fund applications received in CY 2024. Funding will be available as of July 1, 2025. The minimum project award will be \$35,000 and the maximum project award will be \$150,000. An eligible applicant includes any local government agency or transit provider, within the geographic area of Pinellas County, FL. Each applicant is limited to submitting a maximum of 3 project applications for funding consideration.

Eligible projects may include but will not be limited to: complete streets concept plan development; specialty transportation research; safety analyses; community charettes and facilitation; community walking audits or visioning workshops; evaluation of conditions for pilot technology applications; and other eligible transportation planning related activities. If you have questions as to whether your proposed application is eligible, seek guidance from Forward Pinellas staff.

Please provide, at a minimum, the information requested below. Applications will be competitively evaluated based on the information provided by the applicant. Applications need to demonstrate how the proposed project will address mobility needs while advancing the land goals of the Countywide Land Use Plan (<https://forwardpinellas.org/document-portal/countywide-plan-strategies>).

1. Provide the name and contact information for the agency point of contact for this application.
2. Describe the project location. Include specific information on the project limits, jurisdiction of roadway and abutting properties, land use characteristics of abutting properties and any unique characteristics of the roadway (serves local/regional travel, serves a major activity center, part of a community redevelopment agency, etc.).
3. Provide an overview of what challenges the application is seeking to address.
4. Describe in detail the existing conditions of the project location, including the following, as applicable:

- a. Sidewalks along the corridor (e.g., gaps exist on both sides of the corridor, 100% coverage on both sides of the corridor, sidewalks along one side of corridor, etc.);
 - b. Bicycle facilities along the corridor (e.g., bike lanes, adjacent multiuse trail, etc.);
 - c. Sidewalks and/or bicycle facilities along an intersecting roadway segment that truncate at the project limits;
 - d. Describe how the project will improve the MAXIndex score for the area it is within;
 - e. Average Annual Daily Traffic of the corridor (if known), including any specific concerns with vehicular traffic.
 - f. Documented safety concerns along the corridor (e.g. high crash rate, high number of crashes involving vulnerable users, etc.). Forward Pinellas is available to provide assistance in compiling this data to support your application;
 - g. Existing and proposed transit service along the corridor, including frequency of service;
 - h. Access/connections to Activity Center(s) or Premium, Primary or Secondary Corridors designated on the Land Use Strategy Map in the Countywide Plan (see link: https://forwardpinellas.org/wp-content/uploads/2019/10/Land_Use_Strategy_Map.pdf);
 - i. Is the project-within an adopted Community Redevelopment Area (CRA)?;
 - a. Does the project corridor have street lighting? Will the project add/enhance street lighting along the corridor?; and
 - j. Is the project corridor within a low income, disadvantaged or Environmental Justice area? <https://forwardpinellas.org/document-portal/advantage-pinellas-2050-long-range-transportation-plan/?wpdmdl=58805&refresh=660453861b1c91711559558>
5. Provide a detailed cost estimate and documentation of the local match being provided by the applicant (if applicable).
 6. Describe the local planning requirements that make the area surrounding the project corridor supportive of multimodal transportation improvements. For example, does the local land use plan encourage mixed use development? Does the local land development code require buildings to be located adjacent to the ROW line or enable reduced surface parking? Does the local plan facilitate connectivity of local road, bicycle and/or pedestrian networks? Please refer to the Planning and Urban Design Principles in the Forward Pinellas Countywide Plan for more examples of desired local planning requirements (see link below). <https://forwardpinellas.org/document-portal/countywide-plan-strategies>
 7. It is expected that these projects will move forward for implementation/construction. Provide a project schedule to highlight the anticipated timeline for completion of the concept planning/design project. Please include a proposed timeline for the ultimate implementation/construction of the project.

Project applications will be evaluated and scored by a team of technical transportation and land use staff from throughout Pinellas County. The scoring criteria and points structure is provided within this packet.

The recommendation for funding will be brought to the Forward Pinellas Board at its March 2025 meeting for review and approval. The awarded project will be funded after July 1, 2025.

Forward Pinellas Local Government Grant Program

Scoring Methodology

2024

The Forward Pinellas Local Government Grant Program is intended to use federal transportation dollars to fund projects that will improve mobility, safety, and access on the Pinellas County transportation network. This document details the methodology that will be used to evaluate each project application received.

Projects will be competitively scored by technical staff from local agencies throughout Pinellas County. Only individuals that represent an agency that did not submit applications in the current funding cycle will be able to participate. Forward Pinellas staff may also participate in the review. The reviewers will meet to discuss the applications as a group. During that meeting, each reviewer will individually score all applications received. The scoring sheets provided on subsequent pages will be utilized for scoring and each reviewer will document their justification for applying each score. Once all scores are calculated, the highest and lowest individual scores for each application will be removed from consideration. The remaining individual scores will be averaged to produce a final score for each project application. Final scores will be provided directly to all applicants and Forward Pinellas staff will be available to debrief any applicant on their project score. Highest scoring projects will be recommended for funding to the Forward Pinellas board for their consideration and action.

Forward Pinellas Local Government Grant Program
Scoring Template
Planning Grants

Reviewer Name and Affiliation:

Application Name:

Criteria:	Individual Score (1-5)	Comments
Potential to involve the public in the project		
Potential to improve safety (HIN, other problems)		
Potential to improve the quality of facilities contributing to a MAXIndex		
Potential to improve access to and/or along an Investment Corridor		
Potential to improve access in Environmental Justice areas or a Community Redevelopment Area		
Potential to serve multiple modes		
Potential to complete a gap in the network		
Total Score:		