



# Memorandum

**Meeting Details:** June 14, 2023

**Prepared For:** Mayor & Board of Commissioners

**From:** Megan Wepfer, Public Works Director

**Subject:** RFP #2023-03 Gulf Ln Roadway & Beach Access Improvements bid acceptance and contract award

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## Background

The City of Madeira Beach advertised a request for proposals (RFP) for Gulf Lane, 135<sup>th</sup> to 130<sup>th</sup> Beach Accesses improvements, Johns Pass Park Parking lot improvements, and a roadway repair at Boca Ciega Ave and 131<sup>st</sup> Ave on March 29<sup>th</sup> at 8:00 AM. A mandatory pre bid meeting was held at City Hall on April 18<sup>th</sup> covering the project as a whole and answering any questions contractors had. There were four (4) companies in attendance at the mandatory pre bid meeting; Ajax, Keystone Excavators, Gibbs and Register, and Kamminga & Roodvoets (K & R). Due to a few clarifications the bid opening date was originally scheduled for May 4<sup>th</sup> at 10:00 AM but moved to May 11<sup>th</sup> at 10:00 AM allowing for extra time to properly submit a bid. The bid opening was held at City Hall on May 11<sup>th</sup> at 10:00 AM where Al Carrier, city engineer and I publicly read and recorded the bid tabulation, in attendance was a representative from Keystone Excavators, representative from K & R, and Allie, public works administrative assistant. Ajax dropped their bid prior to the opening but did not stay for the opening. Gibbs and Register attended the pre bid meeting but did not submit a proposal for the project.

The bids were broken down into four (4) sections along with an option for a different type of asphalt in the event materials are not available. The sections were Gulf Lane, Johns Pass Park, Boca Ciega Ave, Beach accesses 135<sup>th</sup> to 130<sup>th</sup> all added together for an overall cost. After the public bid opening, staff and the engineer reviewed the bid submittals for any errors in calculations and ensured all documents were submitted properly. After review Keystone Excavators submitted the lowest bid for the base

project (Gulf Lane) and the lowest overall. Per the RFP the awarded contract will be made for the combination of the base bid and alternate bid items in the best interest of the City of Madeira Beach, however, unless otherwise specified all work awarded will be awarded to only one contractor (Pg 11).

**Fiscal Impact**

Staff has \$2.5 million budgeted in FY 23's budget for Gulf Lane and Beach Access and \$450,000 for Johns Pass Park Parking Lot.

**Recommendation(s)**

Staff recommends accepting the bid and approving the contract with Keystone Excavators for Gulf Lane Roadway & Beach Access Improvements.

**Attachments**

- Keystone Excavators Bid Submittal
- Ajax Bid Submittal
- Kamminga & Roodvoets (K & R) Bid Submittal
- Bid Opening Sign in Sheet
- Bid Tabulation