



# Memorandum

**Meeting Details:** June 14, 2023, BOC Regular Meeting

**Prepared For:** Hon. Mayor Rostek and Board of Commissioners

**From:** Community Development Department

**Subject:** Ordinance 2023-10, Amendment to Ch. 110 - Alcohol Beverage Permit Application Fee –  
2<sup>nd</sup> Reading & Public Hearing

## **Background:**

The proposed Ordinance 2023-10 removes the exact fee amount for alcoholic beverage applications from the Madeira Beach Code of Ordinances. Instead, the City's Fees & Collection Procedure Manual will determine the cost of an alcoholic beverage permit application.

## **Discussion:**

By referencing the City's Fees & Collection Procedure Manual instead of stating the exact fee amount, the alcoholic beverage permit application fee can be adjusted without needing to change the fee amount within the Code. The Local Planning Agency (the Planning Commission) recommended approval of Ordinance 2023-12 and the first reading and public hearing before the Board of Commissioners occurred at the May 10, 2023, meeting.

## **Fiscal Impact:**

The ability to adjust the alcohol beverage permit application without amending the Code will save on staff time and notices to amend the Code and make it easier to adjust costs.

## **Recommendation(s):**

Planning Commission and staff recommend approval of Ordinance 2023-10.

## **Attachments:**

- Ordinance 2023-10
- Forward Pinellas Consistency Letter