

## RFI 2023-06

Firm Name: Kimley Horn

Evaluator Name: Allie Lollis

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact information	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

### NOTES

Easy to read, easy to navigate

## RFI 2023-06

### Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
<b>Total</b>	<b>45</b>

#### NOTES:

- Experience with coastal Parks.
- works with UCoF!
- Strong submittal

## RFI 2023-06

Firm Name: Kimley Horn

Evaluator Name: Megan

### RFI Submission Checklist

<input checked="" type="checkbox"/>	<b>Title Page</b> - RFI Listed, firm name, address, and contact information	
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<input checked="" type="checkbox"/>	<b>Insurance Requirement</b> - Provide proof of insurance in accordance RFI	

### NOTES

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Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
<b>Total</b>	<b>45</b>

#### NOTES:

- easy to navigate & find information
- Clear & list all areas

## RFI 2023-06

Firm Name: Kimley Horn

Evaluator Name: Marci Forbes

### RFI Submission Checklist

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✓	<b>Insurance Requirement</b> - Provide proof of insurance in accordance RFI	

### NOTES

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Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	4
Location of firm	5
<b>Total</b>	<b>44</b>

#### NOTES:

\* Robust project team

\* great local experience

\* Dedicated QA/QC PM

\* like guidelines for responsiveness

\* community outreach

\* info is very straight forward

QA/QC awesome! , like the flow

## RFI 2023-06

Firm Name: Kimley Horn

Evaluator Name: Jenny Rowan

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### NOTES

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Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
<b>Total</b>	<b>45</b>

#### NOTES:

very professional , well known firm  
coastal planning.